METROPOLITAN UTILITIES DISTRICT
Committee Meetings Agenda

8:15 a.m. **November 4, 2024**

1. Safety Briefing
2. Roll Call
3. Open Meetings Act Notice

Construction & Operations – *Friend, Sidzyik, Cavanaugh*

1. Capital Expenditures [Kendall Minor – SVP & Chief Operations Officer] – **Tab 5**
2. Acceptance of Contracts and Payment of Final Estimates
   [Trevor Tonniges –Director, Plant Engineering] – **Tab 6**
3. Change Order No. 1 – Project Gemini
   [Trevor Tonniges –Director, Plant Engineering] – **Tab 7**
4. Amendment 1 – HDR Platte West Dechlorination Amendment Proposal
   [Trevor Tonniges –Director, Plant Engineering] – **Tab 8**
5. Amendment 1 – HDR Platte West Painting, Thrust Restraint, and Sealant Improvements Amendment Proposal
   [Trevor Tonniges –Director, Plant Engineering] – **Tab 9**
6. Change Order No. 2 – JC Excavation
   [John Velehradsky – Director, Facilities Management] – **Tab 10**
7. Bids on Materials and Contracts
   [Jon Zellars – VP, Procurement & Enterprise Services] – **Tab 11**
8. Renewal of Consultant Agreement for Water Main Design Services
   [James Bartels – Director, Engineering Design] – **Tab 13**

Services & Extensions – *Friend, Begley, Howard*

1. Main Extensions [Masa Niiya – VP, Engineering] – **Tab 14**

Personnel – *Begley, Sidzyik, Friend*

1. Wage and/or Salary Increases and Ratification
   [Bonnie Savine – VP, Human Resources] – **Tab 15**

Insurance & Pension – *Howard, McGowan, Cook*

1. RFP for Insurance Broker – Recommendation
   [Mark Myers – SVP & Chief Financial Officer] – **Tab 16**

Accounts, Expenditures, Finance & Rates – *McGowan, Begley, Cook*

1. 2025 Budget Workshop – Personnel & Capital
   [Mark Myers – SVP & Chief Financial Officer] - **Tab A [INFORMATION ONLY]**

Public Comment

(Turn over for regular Board Meeting agenda)

METROPOLITAN UTILITIES DISTRICT
DRAFT Regular Monthly Board Meeting Agenda

9:00 a.m. **November 4, 2024**

1. Roll Call
2. Open Meetings Act Notice
3. Pledge of Allegiance
4. Approval of Minutes – Committee Meetings and Regular Board Meeting for October 2, 2024

CONSTRUCTION & OPERATIONS

5. Capital Expenditures
6. Acceptance of Contracts and Payment of Final Estimates
7. Change Order No. 1 – Project Gemini
8. Amendment 1 – HDR Platte West Dechlorination Amendment Proposal
9. Amendment 1 – HDR Platte West Painting, Thrust Restraint, and Sealant Improvements Amendment Proposal
10. Change Order No. 2 – JC Excavation
11. Bids on Materials and Contracts
12. Notice of Purchases Between $25,000 & $50,000
13. Renewal of Consultant Agreement for Water Main Design Services

SERVICES & EXTENSIONS

14. Main Extensions

PERSONNEL

15. Wage and/or Salary Increases and Ratifications

INSURANCE & PENSION

16. RFP for Insurance Broker – Recommendation

BOARD

17. Other Matters of District Business for Discussion
18. Public Comment
19. CLOSED SESSION – Litigation, Personnel and Real Estate

Adjourn Regular Monthly Board Meeting

(Turn over for Committee Meetings agenda)

METROPOLITAN UTILITIES DISTRICT

Minutes of the Committee Meeting

October 2, 2024

Chairperson Jim Begley called to order the Committee meetings of the Metropolitan Utilities District Board of Directors at 8:15 a.m. at its headquarters building located at 7350 World Communications Drive.

Advance notice of the meeting was published in the print version of *The Omaha World-Herald* on Sunday, September 22, 2024. Notice was also provided on the MUD website at www.mudomaha.com and other social media platforms. Agendas and all pertinent Board materials to be presented at the meeting were emailed to Directors and posted on the MUD website on September 27, 2024.

Chairperson Begley announced that the meeting was being livestreamed and a recording of the meeting would be uploaded to the MUD website after the meeting's conclusion.

Safety Briefing

Vice President, Safety and Security Shane Hunter provided a safety briefing for all individuals attending the meeting in-person regarding protocol at the headquarters building in the event of an emergency.

Roll Call

On a roll call vote, the following Directors acknowledged their attendance: Tim Cavanaugh, Jim Begley, Tanya Cook, Bob Sidzyik, Mike McGowan, and Gwen Howard. Dave Friend was absent.

Open Meetings Act Notice

Chairperson Begley announced that a copy of the Open Meetings Act was located on the wall in the back of the Board Room.

Construction and Operations – *Friend, Sidzyik, Cavanaugh*

Senior Vice-President and Chief Operations Officer Kendall Minor presented the proposed capital expenditures as outlined in his letter to the Committee dated September 26, 2024.

Director of Plant Engineering Trevor Tonniges reviewed the Acceptance of Contracts and Payment of Final Estimates as outlined in his letter to the Committee dated September 18, 2024.

Vice-President of Procurement & Enterprise Services Jon Zellars presented the bids on materials and contracts as outlined in the letter to the Committee from Director of Procurement Sherri Lightfoot dated September 20, 2024.

Vice-President of Engineering Masa Niiya presented the revised JEO Consulting Services Agreement Extension as outlined in his letter to the Committee dated September 23, 2024. Senior Vice President and General Counsel Mark Mendenhall informed the Board that, Director Friend was supportive of this revised extension as indicated through discussions with the Personnel committee.

Services and Extensions – ***Friend, Begley, Howard***

Mr. Niiya continued, presenting the proposed main extensions as outlined in his letter to the Committee dated September 24, 2024.

Mr. Niiya concluded, presenting the request for enlargement of extension of gas service area for the Pheasant Point Landfill as outlined in his letter to the Committee dated September 18, 2024. Director Howard requested an update at the November and/or December board meeting regarding the PSC filing.

Personnel – ***Begley, Sidzyik, Friend***

Vice-President of Human Resources Bonnie Savine reviewed the wage and/or salary increases and ratifications as outlined in her letter to the Committee dated September 26, 2024.

Audit – ***McGowan, Howard, Begley***

Senior Vice-President and Chief Financial Officer Mark Myers presented the RSM Contract Extension request as outlined in his letter to the Committee dated September 25, 2024.

Public Comment

Chairperson Begley asked if there were any further comments from the Board or if any member of the public would like to address the Board. There was none.

Chairperson Begley announced that the November Committee and Board Meetings would take place on Monday, November 4th due to the General Election.

At 8:41 a.m., Chairperson Begley announced the Committee Meetings had concluded and the Board would reconvene in then minutes for the regular monthly Board Meeting.

Mark Doyle
President & Secretary to the Board

MD/sec

METROPOLITAN UTILITIES DISTRICT

Minutes of the Regular Monthly Board Meeting

September 4, 2024

Chairperson Jim Begley called to order the Regular Board Meeting of the Metropolitan Utilities District Board of Directors at 9:00 a.m. at its headquarters building located at 7350 World Communications Drive.

Advance notice of the meeting was published in the print version of *The Omaha World-Herald* on Sunday, September 22, 2024. Notice was also provided on the MUD website at www.mudomaha.com and other social media platforms. Agendas and all pertinent Board materials to be presented at the meeting were emailed to Directors and posted on the MUD website on September 27, 2024.

Chairperson Begley announced that the meeting was being livestreamed and a recording of the meeting would be uploaded to the MUD website after the meeting's conclusion.

AGENDA NO. 1
ROLL CALL

On a roll call vote, the following Directors acknowledged their attendance: Tim Cavanaugh, Jim Begley, Tanya Cook, Bob Sidzyik, Mike McGowan, and Gwen Howard. Dave Friend was absent.

AGENDA NO. 2
OPEN MEETINGS ACT NOTICE

Chairperson Begley announced that a copy of the Open Meetings Act was located on the wall in the back of the Board Room.

AGENDA NO. 3
PLEDGE OF ALLEGIANCE

Chairperson Begley invited all who wished to participate to recite the Pledge of Allegiance.

AGENDA NO. 4
APPROVAL OF MINUTES FOR THE COMMITTEE MEETINGS, REGULAR MONTHLY BOARD MEETING AND PUBLIC HEARING FOR SEPTEMBER 4, 2024.

Director Cook moved to approve the minutes for the Committee Meetings and Regular Monthly Board Meeting for September 4, 2024, which was seconded by Director Cavanaugh and carried on a roll call vote.

Voting Yes: Cavanaugh, Begley, Cook, Sidzyik, McGowan, Howard
Voting No: None

AGENDA NO. 5
CAPITAL EXPENDITURES

Director Cavanaugh moved to approve the proposed capital expenditures as presented in the Committee Meetings by Senior Vice-President and Chief Operations Officer Kendall Minor as outlined in his letter to the Committee dated September 26, 2024. The motion was seconded by Director Cook and carried on a roll call vote.

Voting Yes: Cavanaugh, Begley, Cook, Sidzyik, McGowan, Howard
Voting No: None

AGENDA NO. 6
ACCEPTANCE OF CONTRACTS AND PAYMENT OF FINAL ESTIMATES

Director Cavanaugh moved to approve the acceptance of contracts and payment of final estimates as presented in the Committee Meetings by Director Plant Engineering Trevor Tonniges and as outlined in his letter to the Committee dated September 18, 2024. The motion was seconded by Director McGowan and carried on a roll call vote.

Voting Yes: Cavanaugh, Begley, Cook, Sidzyik, McGowan, Howard
Voting No: None

AGENDA NO. 7
BIDS ON MATERIALS AND CONTRACTS

Director Cavanaugh moved to approve the bids on materials and contracts as presented in the Committee Meetings by Vice-President of Procurement and Enterprise Services Jon Zellars and as outlined in the letter to the Committee dated September 20, 2024, from Director of Procurement Sherri Lightfoot. The motion was seconded by Director Sidzyik and carried on a roll call vote.

Voting Yes: Cavanaugh, Begley, Cook, Sidzyik, McGowan, Howard
Voting No: None

AGENDA NO 8.
NOTICE OF PURCHASES BETWEEN $25,000 AND $50,000

Director Cavanaugh requested that the Notice of Purchases letter dated September 23, 2024, from Director of Procurement Sherri Lightfoot be placed on file.

AGENDA NO. 9
JEO CONSULTING SERVICES AGREEMENT EXTENSION

Director Cavanaugh moved to approve the Renewal of Consultant Agreement with JEO Consulting Group Inc as presented in the Committee Meetings by Vice-President of Engineering Masa Niiya and as outlined in his letter to the Committee dated September 23, 2024. The motion was seconded by Director McGowan and carried on a roll call vote.

Voting Yes: Cavanaugh, Begley, Cook, Sidzyik, McGowan, Howard
Voting No: None

AGENDA NO. 10
MAIN EXTENSIONS

Director Howard moved to approve the proposed main extensions as presented in the Committee Meetings by Vice-President of Engineering Masa Niiya and as outlined in his letter to the Committee dated September 24, 2024, which was seconded by Director Cavanaugh and carried on a roll call vote.

Voting Yes: Cavanaugh, Begley, Cook, Sidzyik, McGowan, Howard
Voting No: None

AGENDA NO. 11
PHEASANT POINT LANDFILL ENLARGEMENT OR EXTENSION

Director Howard moved to approve the enlargement or extension of gas service area for the Pheasant Point Landfill as presented in the Committee Meetings by Vice-President of Engineering Masa Niiya and as outlined in his letter to the Committee dated September 18, 2024, which was seconded by Director McGowan and carried on a roll call vote.

Voting Yes: Cavanaugh, Begley, Cook, Sidzyik, McGowan, Howard
Voting No: None

AGENDA NO. 12
WAGE AND/OR SALARY INCREASES AND RATIFICATIONS

Director Begley moved to approve the Wage and/or Salary Increases and Ratifications as presented in the Committee Meetings by Vice-President of Human Resources Bonnie Savine and as outlined in her letter dated September 26, 2024. The motion was seconded by Director Sidzyik and carried on a roll call vote.

Voting Yes: Cavanaugh, Begley, Cook, Sidzyik, McGowan, Howard
Voting No: None

AGENDA NO. 13
RSM CONTRACT EXTENSION

Director McGowan moved to approve the RSM Contract Extension as presented in the Committee Meetings by Senior Vice President and Chief Financial Officer Mark Myers and as outlined in his letter dated September 25, 2024. The motion was seconded by Director Cavanaugh and carried on a roll call vote.

Voting Yes: Cavanaugh, Begley, Cook, Sidzyik, McGowan, Howard
Voting No: None

AGENDA NO. 14
OTHER MATTERS OF DISTRICT BUSINESS FOR DISCUSSION

Chairperson Begley asked whether any Board Members had any comments they wished to share.

Chairperson Begley announced that the November Committee and Board Meetings would take place on Monday, November 4th due to the General Election.

AGENDA NO. 15
PUBLIC COMMENT

Chairperson Begley asked whether any members of the public were present who wished to address the Board.

AGENDA NO. 16
CLOSED SESSION – LITIGATION, PERSONNEL AND REAL ESTATE

A Closed Session was not necessary.

Director Cook moved to adjourn the regular Board Meeting which was seconded by Director Howard and carried on a roll call vote.

Voting Yes: Cavanaugh, Begley, Cook, Sidzyik, McGowan, Howard
Voting No: None

The regular Board Meeting was adjourned at 9:08 a.m.

Mark Doyle
President & Secretary to the Board

MD/sec

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METROPOLITAN UTILITIES DISTRICT
Inter-Department Communication

October 24, 2024

Subject: CAPITAL EXPENDITURES

To: Committee on Construction and Operations
cc: all Board Members, Ausdemore, Doyle, Lobsiger, Mendenhall, Myers, and all Vice Presidents

From: Kendall Minor, SVP & Chief Operations Officer

The following items will be on the November 4, 2024, Committee Agenda for consideration and the Board Agenda for approval.

BUILDINGS, PLANTS & EQUIPMENT

1. JOB #: WP1917 (100083001156 - $100,000) - SUPPLEMENTAL
TOTAL COST: $100,000
LOCATION: Florence Water Production Facility
PURPOSE: Underground storage tank replacement
DESCRIPTION: In July of 2022 the Board approved funding for the removal of an existing 2000-gallon underground gasoline fuel tank and the installation of a new above ground gasoline fuel tank at the Florence Water Production Facility. Project costs at the time were estimated to be $49,000 and that approval allowed the District to begin with the initial phase of the project in 2023.

The initial phase of the project, which encompassed permitting and approvals by the governing entities, was completed. However, the removal and replacement were not completed due to supply issues and vendor requested price increases. After the District's contracted partner communicated additional delays, we re-evaluated our position and chose to move forward with a formal bidding process to complete the remaining work. The lowest bid for the remainder of the work was received from Cummings and Sons Construction. This project will require an additional $100,000 to complete.

2. JOB #: (100020000009 - $215,000)
TOTAL COST: $215,000
LOCATION: LNG Plant
PURPOSE: Dewatering pump and discharge piping replacement
DESCRIPTION: The existing dewatering pump located in the dike at the liquefied natural gas (LNG) facility was installed in 1973, coinciding with the facility's original construction. It has undergone two rebuilds and has been out of service for several months. Due to the pump's age, procuring replacement parts has become increasingly challenging, leading to extended periods of downtime.

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Updated requirements to the Code of Federal Regulations (49 CFR 193.2173) require that a new pump be sized approximately 2.5 times larger than the existing unit. This increase in pump capacity will necessitate the installation of a larger discharge line and electrical feed. Furthermore, the new pump must include redundant automatic shutdown controls to prevent operation in the presence of LNG.

SYSTEM IMPROVEMENTS

1. JOB #: WP2152 (100051001095 - $167,269)
TOTAL COST: $167,269
LOCATION: 39th Street and La Platte Road
PURPOSE: Install 24" valve and appurtenances to support Wholesale Water Service to the City of Plattsmouth
DESCRIPTION: This project will facilitate Wholesale Water Service to the City of Plattsmouth. A Wholesale Water Agreement will be executed in the future between the City of Plattsmouth and the District.

This project will consist of a large tap along a 60-inch steel transmission main, installation of a flanged valve and associated appurtenances to facilitate the future Wholesale Water Service with the City of Plattsmouth. Design and construction of all service items downstream of the connection point is the responsibility of the City of Plattsmouth, consistent with service designs.

It is necessary to move forward with this project at this time to order materials and schedule work to avoid potential schedule delays in the future Wholesale Water Service Connection. The connection is anticipated to take place early 2025 in coordination with the City of Plattsmouth and District Operations. No connection to the District system is allowed without an executed Wholesale Water Service Agreement. All project costs will be paid by the City of Plattsmouth.

2. JOB #: WP2154 (100051001092 - $38,875) & (100071000734 - $486,300)
TOTAL COST: $525,175
LOCATION: Harrison Street from 78th Street and 108th Street
PURPOSE: Install a 42" x 16" tapping sleeve and a 16" valve on the PCCP transmission main near 108th and Harrison. Conditionally assess approximately 2.5 miles of 42" PCCP water transmission main.
DESCRIPTION: The proposed 16" tap (100051001092) will provide an extraction point for the free-swimming inspection tool. This assessment (100071000734) is needed to determine the condition of the 42" Pre-stressed Concrete Cylinder Pipe (PCCP) transmission water main along Harrison Street that feeds a large portion of central and western Omaha. Pure Technologies (a Xylem Brand) will conduct this inspection with support from M.U.D. water operations. Pure Technologies has performed multiple inspections for the District. This inspection will utilize their free-swimming Pipe Diver Platform which was utilized in 2022 and 2023. The free-swimming tool allows for the inspection to be completed more efficiently without the need to take the main out of service. The tap is anticipated to be done in November 2024 followed by the assessment work in early-December.

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Kendall Minor
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Kendall Minor
SVP, Chief Operations Officer

Approved:

DocuSigned by:
Mark Doyle
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Mark E. Doyle
President

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METROPOLITAN UTILITIES DISTRICT

Inter-Department Communication

October 31, 2024

Subject: ACCEPTANCE OF CONTRACTS AND PAYMENT OF FINAL ESTIMATES

To: Committee on Construction and Operations
cc: all Board Members, Doyle, Mendenhall, Myers, Ausdemore, Minor, Lobsiger, and all Vice Presidents

From: Trevor Tonniges, Director, Plant Engineering

The following items will be on the November 4, 2024, Committee Meeting for consideration and the Board Meeting Agenda for approval. Work has been satisfactorily completed on the following contracts and final payment is recommended:

Contract	Contract Approval Date	Amounts	
		*Unit Price Bid	Actual
a. CONTRACTED CAST IRON GAS MAIN REPLACEMENT, N. 40TH ST. TO N. 46TH ST. & ERSKINE ST. TO HAMILTON ST.; Q3 CONTRACTING, INC.; GP2661 (100092001675, 100042000131, 100082000040, 100082000041,100082000042, 100082000043)	1/4/2023	$2,137,058.72	$2,092,570.05

Comments: There was a net decrease of $44,488.67 (-2.1%) for this project, largely due to a reduction quantities for 4” PE gas main, concrete driveway replacement, temporary pavement, subgrade stabilization, and pipe bollard installation items. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.

Contract	Contract Approval Date	Amounts	
		*Unit Price Bid	Actual
b. CONTRACTED CAST IRON GAS MAIN REPLACEMENT, MILITARY AVE. TO N. 48TH AVE. & GRANT ST. TO HAMILTON ST.; Q3 CONTRACTING, INC.; GP2663 (100092001677, 100042000133, 100082000040, 100082000041, 100082000042, 100082000043)	1/4/2023	$1,052,650.11	$797,397.40

Comments: There was a net decrease of $255,252.71 (-24.3%) for this project, largely due to a reduction of quantities for driveway replacement, street restoration, and long-side reconnects, that were originally estimated. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.

Contract	Contract Approval Date	Amounts	
		*Unit Price Bid	Actual
c. PIPE BURSTING WATER MAINS ALONG; S. 114TH AVE. TO S. 115TH AVE & PRAIRIE LANE DR. TO ELM ST.; MURPHY PIPELINE COMPANY; WP1794 (100093001317, 100051001085, 100041000105)	3/20/2024	$1,287,867.25	$1,378,637.25

Comments: There was a net increase of $90,770.00 (+7.1%) for this project, largely due to a change order previously approved by the Board in July 2024 in the amount of $129,375. This change order included an additional 585 feet of water main to improve fire flow to the neighborhood and a nearby elementary school. This addition also removed three dead-ends and improved reliability. Additionally, there was a reduction of estimated quantities due to an overestimated quantity of services resulting in a reduction to the number of service connections and sample taps required. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.

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Contract	Contract Approval Date	Amounts	
		*Unit Price Bid	Actual
d. INSTALL WATER MAINS IN IRON BLUFF LOTS 92-104 & OUTLOTS E-I, SE. OF GEORGE B. LAKE PKWY. & F ST.; KERSTEN CONSTRUCTION INC.; WP1939 (100055001412, 100057000427,100055001421)	11/2/2022	$1,105,124.00	$1,096,928.50

Comments: There was a net decrease of $8,195.50 (-0.7%) for this project, due to a reduction in the 12” PVC water main, bends, and solid sleeve unit items. There was also an added cost for another mobilization due to the contractor having to leave the site and return due to unexpected conflicts that were expected to be resolved by the developer before the work began. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.

Contract	Contract Approval Date	Amounts	
		*Unit Price Bid	Actual
e. INSTALL WATER MAINS IN KENSINGTON PARK LOTS 3-15, NW. OF 204TH ST. & Q ST.; KERSTEN CONSTRUCTION INC.; WP1974 (100055001427)	5/3/2023	$950,783.75	$969,556.91

Comments: There was a net increase of $18,773.16 (+2.0%) for this project, due to a previously approved change order in the amount of $9,860 for developer requested design changes resulting in the main being installed at a greater depth. There was also an increase in the number of pipe bends, an air relief, and a valve that were required to complete the work. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.

Contract	Contract Approval Date	Amounts	
		*Unit Price Bid	Actual
f. INSTALL WATER MAINS IN SE 180 MAPLE CROSSING LOTS 1-7, SE. OF 180TH ST. & MAPLE RD.; PAT THOMAS CONSTRUCTION; WP2012 (100055001444)	10/4/2023	$371,460.00	$336,602.95

Comments: There was a net decrease of $34,857.05 (-9.4%) for this project, largely due to a reduction in 12" and 8" PVC water main, augering, bends, and surveying unit items. A remobilization item was also paid due to the developer requesting that all contractors temporarily leave the site. There were also deductions included for a main leak work order and additional time for our crews to flush and sample the line. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.

Contract	Contract Approval Date	Amounts	
		*Unit Price Bid	Actual
g. INSTALL WATER MAINS IN ROANOKE BUSINESS PARK REPLAT 4 LOTS 1-7, SW OF N. 120TH ST. & FORT ST.; KERSTEN CONSTRUCTION INC.; WP2028 (100055001448)	12/6/2023	$185,281.00	$249,018.03

Comments: There was a net increase of $63,737.03 (+34.4%) for this project, largely due to a previously approved change order in the amount of $23,466.03 due to additional items and efforts needed to make the connection and additional items to extend the project, all at the request of the developer. There was also an increase in 8" PVC water main, augering, sample tap, and pipe bend unit items. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.

Contract	Contract Approval Date	Amounts	
		*Unit Price Bid	Actual
h. INSTALL WATER MAINS IN HANOVER FALLS CENTER LOTS 3-8, NW. OF 156TH ST. & STATE ST.; CEDAR CONSTRUCTION COMPANY INC.; WP2030 (100055001450)	8/2/2023	$129,950.00	$123,462.50

Comments: There was a decrease of $6,487.50 (-5.0%) for this project, largely due to a reduction in 8” PVC water main and augering unit items. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.

Contract	Contract Approval Date	Amounts	
		*Unit Price Bid	Actual
i. INSTALL WATER MAINS IN HANOVER FALLS CENTER LOTS 9 & 10, N OF 158TH ST. & STATE ST.; PAT THOMAS CONSTRUCTION; WP2043 (100055001452)	1/3/2024	$179,083.00	$173,312.00

Comments: There was a decrease of $5,771.00 (-3.2%) for this project, largely due to a reduction in 8” PVC water main and thrust block unit items. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.

Contract	Contract Approval Date	Amounts	
		*Unit Price Bid	Actual
j. INSTALL WATER MAINS IN HARVELL CENTER REPLAT 2 LOT 1, HERMAN DR. S OF HARVELL CIR.; CEDAR CONSTRUCTION COMPANY INC.; WP2075 (100055001461,100065001731)	2/7/2024	$117,260.00	$126,675.00

Comments: There was a net increase of $9,415.00 (+8.0%) for this project, largely due to a previously approved change order in the amount of $9,800.00 due to additional items to make the connection. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.

Contract	Contract Approval Date	Amounts	
		*Unit Price Bid	Actual
k. MUD ACRES 2 MASS GRADING AND SITE PREPARATION; JC EXCAVATION; (100084001332)	10/4/2023	$984,425.00	$1,293,057.35

Comments: There was an increase of $308,632.35 (+31.4%) for this project, largely due to two change orders in the amounts of $250,583.10 and $58,049.25. The first change order was previously approved by the Board on 9/4/2024 and the second is pending approval on 11/4/2024. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.

**Based upon Engineering's estimated unit quantities.*

Signed by:
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Trevor Tonniges
Director, Plant Engineering

Approved:

DocuSigned by:
Masa Niiya
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Masa Niiya
Vice President
Engineering

DocuSigned by:
Kendall Minor
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Kendall Minor
Senior Vice President
Chief Operations Officer

DocuSigned by:
Mark Doyle
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Mark Doyle
President

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METROPOLITAN UTILITIES DISTRICT

Inter-Department Communication

October 7, 2024

Subject: CHANGE ORDER 1 – INSTALL WATER MAINS IN GEMINI LOT 2, 168TH ST. – SCHRAM RD. TO CAPEHART RD., CAPEHART RD. – 168TH TO E. OF 156TH ST., S 144TH ST. – FAIRVIEW RD. TO N., FAIRVIEW RD. – 144TH ST. TO W.; JUDDS BROS. CONSTRUCTION CO.; WP1842 (100057000497,100057000498, 100057000499, 100057000500)

To: Committee on Construction & Operations
Cc: All Board Members, Doyle, Minor, Myers, Mendenhall, Ausdemore, Lobsiger, and All Vice Presidents

From: Trevor Tonniges, Director, Plant Engineering

On January 4, 2023, the District entered into a contract with Judds Bros Construction Co. to install water mains in Gemini Lot 2. The original contract price was $8,287,615.00. Change Order No. 1 results in an increase of $47,218.51. This will change the total contract price to $8,334,833.51.

Change Order No. 1 represents an additional cost of $47,218.51 due to additional testing and field conflicts during construction.

- Item 1 is an increase for the Contractor to fill the water main and perform preliminary leakage testing.
- Item 2 is an increase for the Contractor to adjust pipe depth and alignment due to a conflict that arose during construction. The change required pipe removal and ordering a new pipe to fit.
- Item 3 is a credit to remove restoration from the Contractor's scope of work. The Developer was already set to perform restoration within their site limits.

This work has already been completed to prevent delays and your approval is requested. The developer has approved these costs.

Signed by:
F196D0D9C15C4B4...
Trevor Tonniges
Director, Plant Engineering

Approved:

DocuSigned by:
98B161DE431645F...
Masa Niiya
Vice President, Engineering

DocuSigned by:
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Kendall Minor
Sr. Vice President, Chief Operations Officer

DocuSigned by:
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Mark Mendenhall
Sr. Vice President, General Counsel

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Mark Doyle
President

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METROPOLITAN UTILITIES DISTRICT

Inter-Department Communication

10/16/2024

Subject: AMENDMENT NO. 1 – PLATTE WEST PLANT PROCESS EFFLUENT DECHLORINATION; HDR ENGINEERING INC.; WP2116 (100035000014)

To: Committee on Construction & Operations
Cc: All Board Members, Doyle, Minor, Myers, Mendenhall, Ausdemore, Lobsiger, and All Vice Presidents

From: Trevor Tonniges, Director, Plant Engineering

On May 22, 2024, the District entered into an agreement with HDR Engineering, Inc. for professional engineering services to design a controlled automated storage and feed dechlorination system for Platte West water production facility. The original not to exceed amount of the agreement was $109,900.00.

This letter is to request an amendment to the existing consulting agreement. District staff decided to bid this project a second time after initial bids well exceeded engineer's estimate. Initial project specifications included only one make/model of chemical feed pump to match existing equipment at Platte West. Project bids resulted in much higher than expected equipment costs, and Operations and Engineering concurred that alternate equipment manufacturer's were acceptable to reduce cost. Additional consultant effort was required to support the re-bidding activities, including but not limited to re-design of electrical system and instrumentation and controls to accommodate alternative chemical feed pumps, preparation of additional bid packages, pre-bid agendas, meeting minutes, and facilitating pre-construction meeting with corresponding agendas. Rebidding the project resulted in approximately $142,000 in cost savings.

Amendment No. 1 requested for a total amount of $28,900 will increase the not-to-exceed contract amount to $138,800. Total design costs are still expected to be below the $160,000 approved in the C&A approved at the May 1, 2024 board meeting.

It is recommended that the President be authorized to execute Amendment No.1 to the professional engineering agreement with HDR Engineering, Inc.

Signed by:
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Trevor Tonniges
Director, Plant Engineering

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APPROVED:

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Masa Niya
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Masa Niya
Vice President
Engineering

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Kendall Minor
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Kendal Minor
Sr. Vice President
Chief Operations Officer

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Mark Mendenhall
Sr. Vice President
General Counsel

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Mark Doyle
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Mark Doyle
President

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METROPOLITAN UTILITIES DISTRICT

Inter-Department Communication

10/16/2024

Subject: AMENDMENT NO. 1 – PLATTE WEST PAINTING, THRUST RESTRAINT, AND SEALANT IMPROVEMENTS; HDR ENGINEERING INC.; WP2115 (100035000013,100035000016)

To: Committee on Construction & Operations
Cc: All Board Members, Doyle, Minor, Myers, Mendenhall, Ausdemore, Lobsiger, and All Vice Presidents

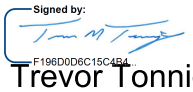
From: Trevor Tonniges, Director, Plant Engineering

On May 22, 2024, the District entered into an agreement with HDR Engineering, Inc. for professional engineering services to design replacement coatings for interior and exterior piping and address leaking well discharge piping at the Platte West water production facility. The original not to exceed amount of the agreement was $113,232.00.

This letter is to request an amendment to the existing consulting agreement. The initial project scope was cost prohibitive after first round of bidding. District staff decided to split project into two separate projects and re-bid each a second time after initial bids well exceeded engineer's estimate. Additional engineering services were requested to split the project into two separate bid packages and also to reduce project scope specific to internal plant pipe painting. Additional work also included development drawings and specifications, pre-construction agendas, meeting minutes and other correspondence for each project to solicit expanded contractor interest in these projects. The rebidding effort and consultant work was necessary to execute both projects within approved budget. Splitting the project into two separate projects and reducing significant interior pipe painting scope resulted in over $3.8 million in cost savings or deferment.

Amendment No. 1 being requested for a total amount of $25,862.00 will increase the not-to-exceed contract amount to $139,094.00. Total design costs are still expected to be below the $154,000 approved in the C&A presented at the May 1, 2024 board meeting.

It is recommended that the President be authorized to execute Amendment No.1 to the professional engineering agreement with HDR Engineering, Inc.

Signed by:

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Trevor Tonniges
Director, Plant Engineering

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Masa Niya
Vice President
Engineering

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Kendal Minor
Sr. Vice President
Chief Operations Officer

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Mark Mendenhall
Sr. Vice President
General Counsel

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Mark Doyle
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Mark Doyle
President

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METROPOLITAN UTILITIES DISTRICT

Inter-Department Communication

October 25, 2024

Subject: CHANGE ORDER 2 – MUD ACRES 2 MASS GRADING AND SITE PREPARATION; JC EXCAVATION; 100084001332

To: Committee on Construction & Operations – Dave Friend, Chairperson; Bob Sidzyik and Tim Cavanaugh
Cc: All Board Members and Messrs. Doyle, Ausdemore, Mendenhall, Minor, Myers, Ms. Lobsiger, and all Vice Presidents

From: John Velehradsky, Director, Facilities Management

On October 4, 2023, the District entered into a contract with JC Excavation for mass grading and site preparation for MUD Acres 2, the site for Construction Center II. The original contract price was $984,425.00. Change Order No. 1 in the amount of $250,583.10 was approved by the Board of Directors on September 4, 2024. Change Order No. 2 represents an increase of $58,049.25 to the contract for a total cost of $1,293,057.35 and consists of five items. The total cost of the project with the two change orders is approximately $132,000.00 less than the estimated construction cost for the mass grading and site preparation work. A drawing is attached to assist with the explanation of the change order items.

Item No. 1 represents an increase of $29,298.00 for extending the south detention pond outlet to adjust and extend the flow line of the outlet piping to the creek. During excavation, the existing sanitary sewer was found to be shallower than expected, requiring additional work to extend and adjust the flow line of the outlet piping. Site conditions also required rebuilding the creek bank to avoid significant future creek erosion.

Item No. 2 represents an increase of $11,275.00 to install additional erosion control measures. The construction of a silt basin and berm was required to manage stormwater runoff from the future stores yard area to the drainage ditch due to significant erosion issues during construction. These structures will remain in place to assist with future stormwater runoff and erosion control. Additional riprap was also required to stabilize the side slopes for the temporary access road being used to cross over the ditch line during construction.

Item No. 3 represents an increase of $7,760.00 for additional seeding and matting for the east slopes of the main sediment basin, rock lot area, and within a portion of the right-of-way improvement project area. The majority of these costs would have been required to be performed at a higher cost by MCL Construction under their Construction Manager at Risk contract, saving the District approximately 3 percent in management fees.

Item No. 4 represents an increase of $7,286.25 to remove and properly dispose of additional buried debris that was discovered during site grading.

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Item No. 5 represents an increase of $2,430.00 for mowing required during construction. This work was not included in the original scope of work and intended to be handled on a time and materials basis as needed during project construction.

This work has already been completed to continue progress for building Construction Center II and meet the expected completion schedule of spring 2026***. Approval of Change Order No. 2 is contingent upon the approval of the final payment.***

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John E. Velehradsky
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John Velehradsky
Director, Facilities Management

Approved:

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Jon Zellars
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Jon Zellars
Vice President,
Procurement & Enterprise Services

Signed by:
Steve Ausdemore
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Steve Ausdemore
Sr. Vice President,
Field Services, Safety & Security

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Mark Mendenhall
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Mark Mendenhall
Sr. Vice President, General Counsel

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Mark Doyle
President

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METROPOLITAN UTILITIES DISTRICT
Inter-Department Communication

October 25, 2024

Subject: BIDS ON MATERIALS AND CONTRACTS DURING THE MONTH OF OCTOBER

To: Construction & Operations Committee
cc: All Board Members, Doyle, Ausdemore, Lobsiger, Mendenhall, Minor, Myers and all Vice Presidents

From: Sherri A Lightfoot, Director, Procurement

The following items will be on the November 4, 2024, Committee Agenda for consideration and the November 4, 2024, Board Agenda for approval. The recommended bid is bolded and listed first. Nonlocal bidders have been indicated in italics.

WATER/GAS MAIN CONTRACTS

Item	Bids Sent / Rec'd	Bidders	Bid Amount
Install Water Mains in Rainwood Park Lots 1-3, East of North 108th Street and Mckinley Street 100055001471 WP2092 Engineering Estimate: $511,060.00	35/4	**Kersten Constr.**	**$454,813.50**
		Cedar Constr.	492,643.00
		Pat Thomas Constr.	508,318.00
		Judds Bros Constr.	*508,510.00*
Install Water Mains in Ida Pointe West Lot 1 and Outlot "A", North of North 195th Street and Fort Street 100055001484 WP2149 Engineering Estimate: $142,140.00	35/3	***Pat Thomas Constr.***	**$154,270.00**
		Cedar Constr.	154,990.00
		Kersten Constr.	185,118.00

(A C&A in the amount of $539,704.00 will be presented to the Board on November 4, 2024 for approval.)

(A C&A in the amount of $201,118.00 will be presented to the Board on November 4, 2024 for approval.)

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OTHER

Item	Bids Sent / Rec'd	Bidders	Bid Amount
Florence Fuel Tank Replacement 100083001156 WP1917	5/1	**Cummings and Sons**	**$123,147.00**

(C&A for 100083001156 approved June 27, 2022 in the amount of $49,000.00.)
(A Supplemental C&A in the amount of $100,000.00 will be presented to the Board on November 4, 2024 for approval.)

One (1) Mini Excavator 100087000684 *Bid Rejected, Does Not Meet Specifications	8/5	**Kubota of Omaha (KX040)**	**$76,400.00**
		Bobcat of Omaha (BC E40)	78,916.27
		NMC (Caterpillar 304)	88,100.00
		Murphy Tractor (JD 50PG)	100,685.00
		A1 Iron Corp (Sany SY50U)	66,845.00*

(C&A for Annual Construction Machines, Equipment, Vehicles and Upfitting approved January 3, 2024 in the amount of $18,794,100.00.)

One (1) Mini Excavator 100087000694 *Bid Rejected, Does Not Meet Specifications	10/5	**Kubota of Omaha (KX080)**	**$137,000.00**
		Bobcat of Omaha (BC E88)	142,572.83
		NMC (Caterpillar 308)	159,600.00
		Murphy Tractor (JD 85P)	165,752.00
		A1 Iron Corp (Sany SY80U)	111,845.00*

(C&A for Annual Construction Machines, Equipment, Vehicles and Upfitting approved January 3, 2024 in the amount of $18,794,100.00.)

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ANNUALS

Item	Bids Sent / Rec'd	Bidders	Bid Amount
Ready Mixed Concrete (January 1, 2025 – December 31, 2025)	2/2	**Lyman-Richey** Platte River Concrete	**$283,362.20** 311,550.80
Traffic Model Fire Hydrants (252 units) (January 1, 2025 -December 31, 2025)	5/2	***Clow Valve*** Core and Main	***$736,681.68*** 763,693.56

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Sherri A. Lightfoot
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Sherri A. Lightfoot
Director, Procurement
(402) 504-7253

Approved:

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Jon Zellars
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Jon Zellars
Vice President, Procurement and Enterprise Services

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Steve Ausdemore
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Steven E. Ausdemore
Senior Vice President, Safety, Security and Field Operations

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Mark E. Doyle
President

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METROPOLITAN UTILITIES DISTRICT

Inter-Department Communication

October 23, 2024

Subject: NOTICE OF PURCHASES BETWEEN $25,000 - $50,000

To: All Board Members
cc: Doyle, Ausdemore, Lobsiger, Mendenhall, Minor, Myers and all Vice Presidents

From: Sherri A. Lightfoot, Director, Procurement

During the month of October, the following item was purchased or contracted for and is being submitted to the Board to be placed on file. The purchase or contract was initiated with the low bidder which is bolded and listed first.

Item	Bids Sent / Rec'd	Bidder	Amount Bid
Four (4) Small Hydraulic Breakers	7/3	**Kubota of Omaha**	**$26,600.00**
100087000697		Logan Contractors	26,780.00
		Murphy Tractor	28,060.00

(C&A for Annual Construction Machines, Equipment, Vehicles and Upfitting approved January 3, 2024 in the amount of $18,794,100.00.)

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Sherri A. Lightfoot
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Sherri A. Lightfoot
Director, Procurement
(402)504-7253

Approved:

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Jon Zellars
Jon Zellars
Vice President, Procurement and Enterprise Services

Signed by:
Steve Ausdemore
Steven E. Ausdemore
Senior Vice President, Safety, Security and Field Operations

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Mark Doyle
Mark E. Doyle
President

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METROPOLITAN UTILITIES DISTRICT

Inter-Department Communication

Subject: RENEWAL OF CONSULTANT AGREEMENT FOR WATER MAIN DESIGN SERVICES

To: Committee on Construction and Operations

cc: All Board Members, Doyle, Mendenhall, Minor, Myers, Ausdemore, Lobsiger and all Vice Presidents

From: James Bartels, Director, Engineering Design

Engineering recommends that the District enter into a new three-year professional services agreement for water main design services with HGM Associates, Inc. (HGM). The current three-year agreement expires December 15, 2024.

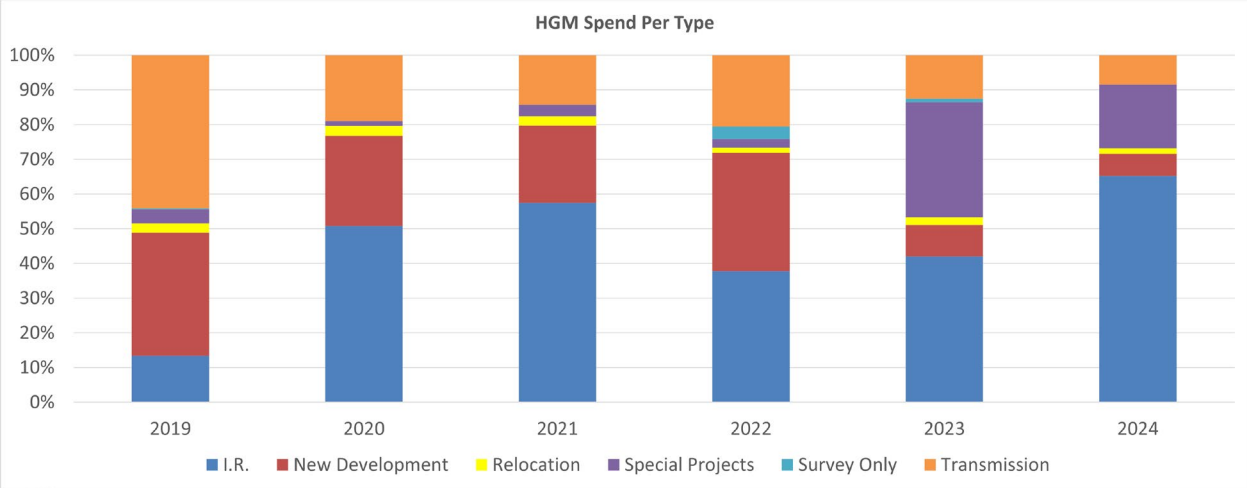
HGM designs water main extensions supporting new development, system growth, reinforcement, as well as water main replacements as part of the District's Water Infrastructure Replacement (WIR) program and more recently, the streetcar project. HGM has provided these water main designs (and other related services) for the District since early 2013 under multiple consecutive contracts. HGM continues to perform well and is an essential partner providing vital services to the District.

The District previously performed two Request for Quote / Request for Proposal (RFQ/RFP) processes in 2013 and 2018. On each occasion HGM was chosen by a District selection team as the preferred design consultant among a number of other qualified firms.

In an ongoing effort to affirm consultant selection, over the last five years, the District has utilized other qualified local engineering firms, on occasion. Firms including Olsson and HDR, have been engaged to design water main extensions supporting development and transmission projects via individual agreement. All external professional engineering design services undergo a design review process, including a review from senior design engineers, and other skilled internal stakeholders to ensure designs are held to the same high standards for District designs. The work with other consultants continues to affirm the value of design work we receive from HGM, from both a quality and price standpoint.

External, engineering design services are required to supplement internal design staff resources to meet the District's need to service new customers and improve water transmission and distribution systems. The engineering staffing strategy is to maintain internal staff for baseline work while using consultant designers to manage fluctuations in demand. The chart below displays the different types of design projects that HGM has completed for the District and how the emphasis can change from year to year. Design needs and priorities change and the chart shows those changes ranging from an increase in development, to the District's ramp up in WIR work, and the impact of the streetcar project, which is reflected under the category of "Special Projects", in year's 2023 and 2024.

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The change in the type of projects assigned to HGM is also due to variability in internal staffing resources. Different design sections have had vacancies to fill at various times and HGM has helped bridge those staffing gaps and inexperience associated with new hires, to ensure we meet both internal and external design needs. Having the availability of external engineering design services is essential while we rebuild our internal design resources.

In summary the need for supplemental design resources will certainly continue in the future when looking at a combination of developmental outlook, dedication to the WIR program and internal staffing needs. The new agreement is for three years and includes annual 3% increases to HGM's rate schedule.

Approval of this item will allow the President to enter into a new 3-year professional services agreement with HGM Associates, Inc. for water main design and associated services, effective December 10, 2024.

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James W. Bartels
Director, Engineering Design

Approved:

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Vice President, Engineering

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Mark E. Doyle
President

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METROPOLITAN UTILITIES DISTRICT
Inter-Department Communication

October 24, 2024

Subject: MAIN EXTENSIONS

To: Services and Extensions Committee
cc: All Board Members, Ausdemore, Doyle, Lobsiger, Mendenhall, Minor, Myers, and all Vice Presidents

From: Masa Niiya, Vice President, Engineering

The following main extensions will be on the November 4, 2024, Committee Agenda for consideration and the Board Agenda for approval:

1. JOB #: GP2857 (100060001501 - $327,919) & (100066002495 - $4,326)
PROJECT COST: $332,245
DISTRICT COST: $61,039
LOCATION: North 180th Street to North 186th Street from Purple Martin Parkway to Ida Street
DISTRICT SUBDIVISION: Begley
PURPOSE: Install gas mains in Woodbrook Valley Subdivision and Woodbrook Valley Replat 1.
DESCRIPTION: Work to be done will provide gas service to 193 newly platted single-family residential lots in Woodbrook Valley Subdivision and Woodbrook Valley Replat 1.

2. JOB #: GP2894 (100060001516 - $68,089)
PROJECT COST: $68,089
DISTRICT COST: $0
LOCATION: Southeast of North 177th Street and State Street
DISTRICT SUBDIVISION: Friend
PURPOSE: Install gas mains in Majestic 178 Subdivision Phase II
DESCRIPTION: Work to be done will provide gas service to 98 single family residential lots in Majestic 178 Subdivision Phase II.

3. JOB #: WP2092 (100055001471 - $539,704)
PROJECT COST: $539,704
DISTRICT COST: $0
LOCATION: North 108th Street and McKinley Street
DISTRICT SUBDIVISION: Friend
PURPOSE: Install water mains in Rainwood Park Subdivision
DESCRIPTION: Work to be done will provide water service and fire protection to 3 commercial lots in Rainwood Park Subdivision.

4. JOB #: WP2149 (100055001484 - $201,118)
PROJECT COST: $201,118
DISTRICT COST: $0
LOCATION: North 195th Street and Fort Street
DISTRICT SUBDIVISION: Begley
PURPOSE: Install water mains in Ida Pointe West Subdivision
DESCRIPTION: Work to be done will provide water service and fire protection to 1 commercial lot and 1 outlot in Ida Pointe West Subdivision.

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Masa Niiya
Vice President, Engineering

Approved:

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Kendall Minor
Sr. Vice President, Chief Operations Officer

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Mark E. Doyle
President

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METROPOLITAN UTILITIES DISTRICT
Inter-Department Communication

October 24, 2024

Subject: Wage and/or Salary Increases and Ratifications, November 2024 Board Meeting

To: Personnel Committee members Begley, Friend, and Sidzyik
cc: Board Members Cavanaugh, Cook, Howard, and McGowan
President Doyle, and Senior Vice Presidents Ausdemore, Lobsiger, Mendenhall, Minor, and Myers

From: Bonnie Savine, Vice President, Human Resources

The Human Resources Department is recommending the Board of Directors approve the wage or salary increases outlined below. All positions involve District employees earning more than $10,000 per year and therefore require your approval.

1. Operating and Clerical (OAC) Wage Increases Due To Promotion

The Human Resources Department is recommending the Board of Directors approve wage increases for the following Employees within the OAC classification. These wage increases are based on a job selection process, are in compliance with the Collective Bargaining Agreement, and are made following the posting and application process for a job opening in the District. The effective date for these increases will be the beginning of the next OAC pay period following Board approval.

Employee:	**Michael Renner**
Current position (department):	Crew Leader – Construction (Construction)
New position (department):	Group Leader – Construction (Construction)
Current rate; step/grade:	$47.43; Step 4
Proposed rate; step/grade:	$49.80; Step 4
Percent of increase:	5.00%
District hire date:	July 29, 1996

Employee:	**Cheryl Hugo**
Current position (department):	Customer Account Clerk IV (Customer Accounting)
New position (department):	Customer Account Clerk VI (Customer Accounting)
Current rate; step/grade:	$35.60; Step 4
Proposed rate; step/grade:	$38.65; Step 3
Percent of increase:	8.57%
District hire date:	December 20, 2010

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2. Operating and Clerical (OAC) Wage Increases Due To Job Transfer

The Human Resources Department is recommending the Board of Directors approve wage increases for the following Employees within the OAC classification. A transferring employee who is at less than Standard Wage will be moved to an equal rate in the new job classification or, if there is not an identical wage rate, to the nearest higher wage rate in the new job classification. These wage increases are based on a formal selection process, are in compliance with the Collective Bargaining Agreement, and are made following the posting and application process for a job opening in the District. The effective date for these increases will be the beginning of the next OAC pay period following Board approval.

There are no recommendations for approval this month

3. Operating and Clerical (OAC) Wage Increases Due To Job Progression

The Human Resources Department is recommending the Board of Directors approve the following wage increases for the OAC employees who have successfully completed required training and who have been recommended by their supervisor for promotion as they progress within their job family. All increases are based on the bargaining unit wage structure. The effective date for these increases will be the beginning of the next OAC pay period following board approval.

There are no recommendations for approval this month

4. Supervisory, Professional and Administrative (SPA) Salary Increases Due To Job Promotion

The following SPA employees are selected for promotion. It is recommended the President be authorized to increase the salary of these employees. These SPA positions have been evaluated, graded, appropriate job descriptions completed, and posting guidelines fulfilled. The effective date for these salaries will be the beginning of the next SPA pay period following board approval.

Employee:	**Samuel Deisz**
Current position (department):	Engineer I (Plant Engineering)
New position (department):	Project Engineer – Supervisory (Plant Engineering)
Current rate; step/grade:	$85,563; SPA – 02
Proposed rate; step/grade:	$95,645; SPA – 05
Percent of increase:	11.78%
District hire date:	September 13, 2021

Employee:	**Manoj Dhote**
Current position (department):	ERP Technical/Functional Analyst II (Information Technology)
New position (department):	Senior ERP Technical/Functional Analyst (Information Technology)
Current rate; step/grade:	$120,768; SPA – 05
Proposed rate; step/grade:	$126,806; SPA – 06
Percent of increase:	5.00%
District hire date:	September 12, 2022

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5. <u>Supervisory, Professional and Administrative (SPA) New Hire Ratification</u>

Board of Director Ratification of salaries, for new SPA employees hired from outside the District, is required to confirm the salary within the grade established for the position. Authorization to ratify the annual salary of SPA employees hired from outside the District will be requested each month, if appropriate.

There are no recommendations for approval this month

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Bonnie Savine
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Bonnie Savine
Vice President, Human Resources

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Mark Mendenhall
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Mark A. Mendenhall
Senior Vice President, General Counsel

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Mark Doyle
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Mark E. Doyle
President

METROPOLITAN UTILITIES DISTRICT

Inter-Department Communication

October 29, 2024

Subject: RFP for Insurance Brokerage Services - Recommendation

To: Insurance and Pension Committee
cc: All Board Members, Doyle, Mendenhall, Ausdemore, Lobsiger, Minor and all Vice Presidents

From: Mark F. Myers, Senior Vice President and Chief Financial Officer

In February 2017, Aon Risk Solutions (Aon) was selected through a Request for Proposal (RFP) process to provide insurance brokerage services for the District. Aon continued to provide these services through January 2024, at which time management was notified that Aon sold the District's account to North Risk Partners.

The District entered into an agreement with North Risk Partners to provide insurance brokerage services through December 15, 2024. North Risk Partners coordinated the renewal of the District's insurance policies that became effective June 15, 2024. This included the property insurance, contractor's equipment and cyber liability policies.

As a result of this unplanned transition from Aon to North Risk Partners, management determined it would be prudent to conduct a search and evaluate other firms offering similar insurance brokerage services. This search was conducted through an RFP process.

The RFP was issued in August 2024 and seven proposals were received. A selection committee comprised of Mark Myers, SVP, Chief Financial Officer and Steve Dickas, Vice President, Accounting reviewed all seven proposals for completeness and content, including the following:

- Previous background and experience relevant to this RFP.
- Previous background and experience of the proposed team to be assigned to the engagement.
- Total cost to the District for basic marketing and insurance administration services.
- Technical content of the proposal and how well the stated needs are addressed.
- Adequacy and completeness of the proposal with regard to the information specified within the RFP.

The review was completed, and the seven respondents were narrowed down to four finalists as follows:

1) First Insurance Group, LLC (dba FNIC)
2) Lockton Companies
3) Arthur J. Gallagher & Co.
4) North Risk Partners, LLC

The four finalists were invited to attend on-site meetings the week of October 7, 2024 to present their proposals and respond to questions. In addition to Mr. Myers and Mr. Dickas, Mark Mendenhall, SVP, General Counsel, and Sue Lobsiger, SVP, Chief Information Officer, joined the selection committee and participated in the evaluation of the four finalists.

Following deliberation, the selection committee recommends that Arthur J. Gallagher & Co. (Gallagher) be engaged to provide insurance brokerage services on behalf of the District. Gallagher is the third largest insurance broker based on 2023 revenue and has a depth of resources available to the District. These resources include public sector experience and a dedicated energy, power and utilities practice. While Gallagher is a global company, primary support will be provided through its local office in Omaha, Nebraska.

In the interest of transparency, the services will be provided on a fee basis rather than on a commission basis, consistent with the previous agreements with Aon and North Risk Partners. The proposal offered a 1-year fee of $55,000 or a 3-year option with an annual fee of $50,000 per year. An annual fee of $50,000 will result in savings of $13,000 per year compared to the expiring agreement.

The District's insurance policies are renewed annually with a June 15th expiration date. Historically, the term of the insurance brokerage agreements has aligned with the insurance policies to also end on June 15th. However, the most recent agreement with North Risk Partners was extended through December 15, 2024 to allow time for the RFP process.

At management's request, Gallagher has agreed to extend its offer to 3 ½ years which will return the agreement to a June 15th end date. The offer will remain at the quoted annual fee of $50,000 per year, or a total of $175,000. Management is recommending the District engage Gallagher to provide insurance brokerage services for a 3 ½ year term from December 16, 2024 through June 15, 2028.

This recommendation was presented to the Insurance & Pension Committee at a meeting held on October 21, 2024. The Committee approved Management's selection of Gallagher and the presentation of this recommendation to the full Board of Directors.

Thank you for your consideration. Please contact me if you have any questions.

Mark F Myers

Mark F. Myers
Senior Vice President and Chief Financial Officer

Approved:

Mark E. Doyle
President