

# METROPOLITAN UTILITIES DISTRICT

## Committee Meetings Agenda

8:15 a.m.

January 3, 2024

1. Safety Briefing
2. Roll Call
3. Open Meetings Act Notice
4. Community Giving Drive Recap

### **Construction & Operations – Friend, Sidzyk, Cavanaugh**

1. Capital Expenditures [Masa Niiya – VP, Engineering] – **Tab 6**
2. Acceptance of Contracts and Payment of Final Estimates  
[Adam Gartner – Interim Director, Plant Engineering] – **Tab 7**
3. Change Order No. 1 – Pipe Bursting Water Mains  
[Adam Gartner – Interim Director, Plant Engineering] – **Tab 8**
4. Change Order No. 1 – Install Water Mains in Echo Park  
[Adam Gartner – Interim Director, Plant Engineering] – **Tab 9**
5. Bids on Materials and Contracts  
[Jon Zellars – VP, Procurement & Enterprise Services] – **Tab 10**

### **Personnel – Begley, Sidzyk, Friend**

1. Wage and/or Salary Increases and Ratifications  
[Bonnie Savine – VP, Human Resources] - **Tab 11**

### **Public Comment**

*(Turn over for regular Board Meeting agenda)*

**METROPOLITAN UTILITIES DISTRICT**  
**Regular Monthly Board Meeting Agenda**

**9:00 a.m.**

**January 3, 2024**

1. Roll Call
2. Open Meetings Act Notice
3. Pledge of Allegiance
4. Approval of Minutes – Committee Meetings, Regular Board Meeting and Public Hearing for December 6, 2023
5. Election of Chairperson (new Chairperson presides) and Election of Vice-Chairperson

**CONSTRUCTION  
& OPERATIONS**

6. Capital Expenditures
7. Acceptance of Contracts and Payment of Final Estimates
8. Change Order No. 1 – Pipe Bursting Water Mains
9. Change Order No. 1 – Install Water Mains in Echo Park
10. Bids on Materials and Contracts

**PERSONNEL**

11. Wage and/or Salary Increases and Ratifications

**BOARD**

12. Appointment of Committees
13. Other Matters of District Business for Discussion
14. Public Comment
15. CLOSED SESSION – Litigation, Personnel and Real Estate

**Adjourn Regular Monthly Board Meeting**

***(Turn over for Committee Meetings agenda)***

**METROPOLITAN UTILITIES DISTRICT**  
**Minutes of the Committee Meeting**  
**December 6, 2023**

Chairperson Tanya Cook called to order the Committee meetings of the Metropolitan Utilities District Board of Directors at 8:15 a.m. at its headquarters building located at 7350 World Communications Drive.

Advance notice of the meeting was published in the print version of *The Omaha World-Herald* on Sunday, November 26, 2023. Notice was also provided on the MUD website at [www.mudomaha.com](http://www.mudomaha.com) and other social media platforms. Agendas and all pertinent Board materials to be presented at the meeting were emailed to Directors on December 5, 2023 and posted on the MUD website on December 1, 2023.

Chairperson Cook announced that the meeting was being livestreamed and a recording of the meeting would be uploaded to the MUD website after the meeting's conclusion.

**Safety Briefing**

Manager of Safety Shane Docken provided a safety briefing for all individuals attending the meeting in-person regarding protocol at the headquarters building in the event of an emergency.

**Roll Call**

On a roll call vote, the following Directors acknowledged their attendance: Bob Sidzyik, Mike McGowan, Gwen Howard, Tim Cavanaugh, Jim Begley, Tanya Cook, Dave Friend.

**Open Meetings Act Notice**

Chairperson Cook announced that a copy of the Open Meetings Act was located on the wall in the back of the Board Room.

**Construction and Operations – Friend, Sidzyik, Cavanaugh**

Interim Senior Vice-President and Chief Operations Officer Andy Melville presented the proposed capital expenditures as outlined in his letter to the Committee dated November 29, 2023.

Interim Director of Plant Engineering, Adam Gartner reviewed the Acceptance of Contracts and Payment of Final Estimates as outlined in his letter to the Committee dated November 20, 2023.

Mr. Gartner then reviewed the Murphy Pipeline Water Infrastructure Contract Partnership Recommendation for 2024.

Vice-President of Procurement & Enterprise Services Jon Zellars presented the bids on materials and contracts as outlined in the letter to the Committee from Director of Procurement Sherri Lightfoot dated November 22, 2023.

Vice-President of Engineering Masa Niiya presented the proposed main extensions as outlined in his letter to the Committee dated November 28, 2023.

**Personnel - Begley, Sidzyik, Friend**

Vice-President of Human Resources Bonnie Savine reviewed the wage and/or salary increases and ratifications as outlined in her letter to the Committee dated November 21, 2023.

**Judicial & Legislative - Cavanaugh, Cook, Howard**

Senior Vice-President & General Counsel Mark Mendenhall presented the Updated District Boundaries as outlined in his letter to the Committee dated November 21, 2023.

Mr. Mendenhall then presented the Purchase and Easement Agreements for the Sarpy County Southwest Reservoir from G. Schram as outlined in his letter to the Committee dated December 1, 2023.

**Accounts, Expenditures, Finance & Rates - McGowan, Begley, Cook**

Senior Vice-President and Chief Financial Officer Mark Myers presented the Drinking Water State Revolving Fund Loan Bond Resolution which requests approval for Management to negotiate and execute a loan agreement with the Nebraska Department of Environment and Energy as outlined in his letter to the Committee dated November 29, 2023.

Discussion continued with Director Howard inquiring how this would relate to the federal mandate of replacement of lead pipes and potential future funds to support this endeavor. Mr. Myers indicated that in addition to this loan request we currently have \$10 million that was appropriated through the State of Nebraska for a lead service cash fund and that Mr. Kubat is working on sourcing additional funds. President Doyle discussed potential future EPA mandates and how this effort could be affected by future mandates.

**Public Hearing**

Director of Rates and Regulatory Affairs Geneva Patterson and Senior Vice-President and Chief Financial Officer Mark Myers presented an extensive PowerPoint on the 2024 budget and the proposed gas and water rate increases. Ms. Patterson presented information on the proposed rates and Mr. Myers presented the expenditures

portion of the budget as well as the income statements for the water and gas companies. Some of the highlights are reviewed below.

For the 2024 gas rates, the budget predicts a 13% decrease to the average residential gas customer's annual gas bill in 2024 as compared with 2023 budget assumptions, which is estimated to be \$8.83 per month or \$106.00 per year. This decrease is due to the projected lower cost of natural gas compared with 2023 budget assumptions largely due to declining gas prices. In addition, the District employs several strategies to lower the cost of natural gas, including long term supply contracts, pipeline storage and on-site storage, and prepaid gas purchase agreements. Partially offsetting the decrease in the cost of natural gas is a 2.5% increase to the Margin/Commodity component of rates for all customer classes and an increase in the Gas Infrastructure Replacement (GIR) charge of \$.25 per month or \$3 per year for the average residential customer with a like percentage increase to all other customer classes. No rate increase to the gas service charge is being requested. The proposed commodity and GIR increases are projected to generate \$2.1 million in incremental funds in 2024. This increase is driven by an increased cost of operations, ongoing infrastructure replacement costs as well as debt service costs associated with the November 2023 bond issuance to fund facility related projects for the building of a new Construction Center and remodel of existing Construction Center. The proposed effective date for the increase is January 2, 2024.

For water rates in 2024, the proposed budget includes a 4.7% increase to the overall bill for the average residential customer as compared with 2023 budget assumptions. This equates to an average of \$1.62 per month or \$20.00 per year. The recommended increase applies to two components of rates: the commodity component will increase 8.5% for all customer classes except Wholesale, which is 9.5%, and the Water Infrastructure Replacement (WIR) charge will increase \$.25 per month increase for the average residential customer with a like percentage increase to all customer classes. These proposed increases will generate approximately \$7.2 million in commodity/operating revenue and \$1.1 million in infrastructure revenue for a total of \$8.3 million. No increase is being proposed to the fixed service charge. The revenue will fund the rising cost of operations and provide enhanced investment in the water infrastructure replacement program including water main replacement, condition assessment and leak detection. The proposed effective date for the increase is January 2, 2024.

Director Cavanaugh asked what cities that have lower water costs according to the Memphis Gas, Light and Water annual survey are doing differently than we are. President Doyle explained that we don't have insight to other's operations but posited that many water providers with lower rates may not be investing in preventative maintenance and infrastructure replacement as we are to proactively prepare us for the future rising costs.

Mr. Myers reported that the combined expenditures for the Water and Gas Departments is projected to be nearly \$568.7 million in 2024. The Water Department is

budgeted to spend \$251.7 million with capital expenditures making up almost half of this amount (45%). The Gas Department is budgeted to spend \$317.0 million. This includes the cost of natural gas purchased by the District and passed through to its customers, which comprises 46% of the total expenditure.

A slide of the PowerPoint presentation highlighted the Gas and Water Operations Shared Expenditures which reflect general pay increases to both OAC and SPA employees as well as pension and OPEB funding.

Gas Operations capital expenditures are budgeted for \$99 million in 2024, a decrease of \$3 million from the 2023 budget. Major initiatives include the Infrastructure Replacement program (\$25 million), gas mains and distribution system improvements (\$19 million), Construction Center projects (\$21 million), motor vehicle additions and replacements (\$12 million), LNG plan Renovations (\$7 million) and a Digital Platform Modernization plan (\$8 million).

A combined total of \$21.0 million is included in the budget for design and construction of the second Construction Center ("CC2") and renovation of the original Construction Center ("CC1"). The costs associated with the construction and renovation will be funded through a bond issuance completed in November 2023.

The Gas Infrastructure Replacement Program is budgeted at \$27 million resulting in the scheduled replacement of 40 miles of gas mains and related services. The 40-mile-per-year target will continue through 2024 and then begin to decline over the next few years as replacement of these cast iron mains nears completion by 2027. Funding for this program will be comprised of \$21 million of bonds issued in 2022, \$5 million in PHMSA grant funds, and \$1 million from Gas Infrastructure replacement fees.

A slide presenting the Gas Operations' Revenue & Expense Statement for the 2024 budget was also discussed. The Gas Operations budget reflects net revenue, after subtracting the cost of natural gas sold, of \$122.2 million.

Water Operations capital expenditures budget totaling \$126 million in 2024, which is \$5 million lower than the 2023 budget. A budgeted amount of \$25.0 million will be dedicated to the infrastructure replacement program, \$52 million for other water main and distribution system improvements which will mostly be funded by developer contributions, \$32 million for capital improvements across the three water treatment plants which will be mostly funded by proceeds from the bonds issued in 2022, \$6 million for additions and replacements of construction machines, and \$4 million for costs related to the southwest reservoir and pump station.

The District will continue with its efforts to address the replacement of aging, high consequence water mains through its Water Infrastructure Replacement Program. The District's goal for 2024 is to replace 17 miles of water mains (an average cost of \$1.8M per mile) and \$31 million is budgeted to meet that goal. The District will continue its efforts

to reduce costs through alternate installation methods (such as pipe bursting) and the use of different material types (such as HDPE and PVC).

In addition to water main replacement, the District is expanding its efforts to include other “risk mitigation” strategies such as condition assessment, leak detection, and data analysis of main breaks. The conditional assessment program will be increased to 6 miles of mains in 2023 (an increase of 2 miles from 2023 goals). The intent is to deploy the most cost-effective approaches to system reliability with the focus on reducing the number of main breaks.

A slide was presented of a 5-year projection of mains to be replaced and assessed with the goal of a combined total of 25 miles to be “mitigated” by 2025. Projected spending will exceed \$160 million over the next five years on infrastructure replacement and mitigation.

The Lead Service Line Replacement program is estimated to cost \$157 million to replace an anticipated 16,000 service lines over the next 10 years. The funding sources include the State Lead Service Cash Fund and the Drinking Water State Revolving Fund Loan.

Mr. Myers also presented the Water Operations Revenue & Expense Statement for the 2024 budget reflecting total revenue of \$173 million.

### **Public Comment**

Chairperson Cook asked if there were any further comments from the Board or if any member of the public would like to address the Board.

Representatives from Shadow Ridge Country Club Chrissy McLarn, Accounts Payable, and Angela Cherek, Director of Administration addressed the Board with concerns related to the current water costs and potential increase of water services to their business as well as the categorization of their account. Ms. McLarn indicated their water rates during their peak season rose nearly 20% from 2020-2023. They are requesting the Board partially or fully decline the budget for 2024 and to re-categorize the current status of their course greens (Schedule W-4 Commercial & Industrial Water Services – Sprinkling, Lake Recharge, Cooling) to match their clubhouse status (Schedule W-2 – Commercial and Industrial Water Service) due to the nature of their business and water usage being functional and not aesthetic. Director of Rates and Regulatory Affairs Geneva Patterson and Manager Customer Experience Megan Walters met with Shadow Ridge representatives at the end of November 2023 to discuss their concerns prior to the board meeting.

Director Cavanaugh posited that the difference in their clubhouse vs. their course is due to the clubhouse using water service year-round and the course using water service

during the peak season. President Doyle confirmed this and continued explaining the justification behind the W-4 status. He reported there are approximately 3,600 customers in the District that are classified as W-4 rate payers. Director Friend pointed out that any re-classification efforts to Shadow Ridge would also need to be extended to the other customers in the W-4 rate class. President Doyle offered to have District employees come to Shadow Ridge to assess their system to minimize waste and detect leaks.

Next District Rate Payer Walter Conrad came before the Board to follow up on discussions from the November Board meeting and the subsequent November 6<sup>th</sup> meeting he had with management regarding safety concerns for his residence. Mr. Conrad acknowledged that some of his suggested changes are not in the District's purview, however he has a list of recommendations which he briefly reviewed and additionally provided to Mr. Mendenhall to share with members of management and the Board.

Director McGowan asked Jim Knight, Vice President of Gas Operations, to speak on the inventory at the LNG Plant and the propane plant. Mr. Knight indicated that the District is in good shape with our storage, though he could not provide exact details as those are protected by federal regulations. Production levels have been higher this year resulting in higher storage levels, about 10% nationally, which accounts for the lower gas prices. Director Cavanaugh asked if there was any information available regarding how much we have invested in the building and upkeep of the LNG plant vs how much in savings we have realized from that investment so we can evaluate the investment vs not having it. Mr. Knight stated that while he does not have the data from 1975 when the plant was built he does have history from 2000 to current of the capital investments, operation and maintenance costs, and the gas costs as well as pipeline demand savings which he can share with the Board. President Doyle highlighted that the LNG plant is one of many reasons why we are able to lower our gas rates this year.

At 10:03 a.m., Chairperson Cook announced the Committee Meetings had concluded and the Board would reconvene in ten minutes for the regular monthly Board Meeting.



Mark Doyle  
President & Secretary to the Board

MD/sec



**METROPOLITAN UTILITIES DISTRICT**  
**Minutes of the Regular Monthly Board Meeting**  
**December 6, 2023**

Chairperson Cook called to order the regular Board Meeting of the Metropolitan Utilities District Board of Directors at 10:13 a.m. at its headquarters building located at 7350 World Communications Drive.

Advance notice of the meeting was published in the print version of *The Omaha World-Herald* on Sunday, November 26, 2023. Notice was also provided on the MUD website at [www.mudomaha.com](http://www.mudomaha.com) and other social media platforms. Agendas and all pertinent Board materials to be presented at the meeting were emailed to Directors on December 5, 2023 and posted on the MUD website on December 1, 2023.

Chairperson Cook announced that the meeting was being livestreamed and a recording of the meeting would be uploaded to the MUD website after the meeting's conclusion.

**AGENDA NO. 1**

**ROLL CALL**

On a roll call vote, the following Directors acknowledged their attendance: Bob Sidzyik, Mike McGowan, Gwen Howard, Tim Cavanaugh, Jim Begley, Tanya Cook, Dave Friend.

**AGENDA NO. 2**

**OPEN MEETINGS ACT NOTICE**

Chairperson Cook announced that a copy of the Open Meetings Act was located on the wall in the back of the Board Room.

**AGENDA NO. 3**

**PLEDGE OF ALLEGIANCE**

Chairperson Cook invited all who wished to participate to recite the Pledge of Allegiance.

**AGENDA NO. 4**

**APPROVAL OF MINUTES FOR THE COMMITTEE MEETINGS AND REGULAR MONTHLY BOARD MEETING FOR NOVEMBER 1, 2023**

Director Begley moved to approve the minutes for the Committee Meetings and regular monthly Board Meeting for November 1, 2023, which was seconded by Director McGowan and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook, Friend  
Voting No: None

**AGENDA NO. 5**  
**CAPITAL EXPENDITURES**

Director Friend moved to approve the proposed capital expenditures as presented in the Committee Meetings by Interim Senior Vice-President and Chief Operations Officer Andy Melville as outlined in his letter to the Committee dated November 29, 2023. The motion was seconded by Director Howard and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook, Friend  
Voting No: None

**AGENDA NO. 6**  
**ACCEPTANCE OF CONTRACTS AND PAYMENT OF FINAL ESTIMATES**

Director Friend moved to approve the acceptance of contracts and payment of final estimates as presented in the Committee Meetings by Interim Director, Plant Engineering Adam Gartner and as outlined in his letter to the Committee dated November 20, 2023. The motion was seconded by Director Begley and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook, Friend  
Voting No: None

**AGENDA NO. 7**  
**MURPHY PIPELINE – WATER INFRASTRUCTURE CONTRACT PARTNERSHIP**  
**RECOMMENDATION FOR 2024**

Director Friend moved to approve the Murphy Pipeline Water Infrastructure Contract Partnership Recommendation for 2024 as presented in the Committee Meetings by Interim Director, Plant Engineering Adam Gartner and as outlined in his letter to the Committee dated November 20, 2023. The motion was seconded by Director Cavanaugh and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook, Friend  
Voting No: None

**AGENDA NO. 8**  
**BIDS ON MATERIALS AND CONTRACTS**

Director Friend moved to approve the bids on materials and contracts as presented to the Committee by Vice-President of Procurement & Enterprise Services Jon Zellars and as outlined in the letter dated November 22, 2023, from Director of Procurement Sherri Lightfoot. The motion was seconded by Director Begley and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook, Friend  
Voting No: None

## **AGENDA NO. 9**

### **MAIN EXTENSIONS**

Director Friend moved to approve the proposed main extensions as presented by Vice-President of Engineering Masa Niiya and as outlined in his letter to the Committee dated November 28, 2023, which was seconded by Director Howard and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook, Friend  
Voting No: None

## **AGENDA NO. 10**

### **WAGE AND/OR SALARY INCREASES AND RATIFICATIONS**

Director Begley moved to approve the Wage and/or Salary Increases and Ratifications as presented by Vice-President of Human Resources Bonnie Savine and as outlined in her letter dated November 21, 2023. The motion was seconded by Director Cavanaugh and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook, Friend  
Voting No: None

## **AGENDA NO. 11**

### **UPDATED DISTRICT BOUNDARIES**

Director Cavanaugh moved to approve the updated District boundaries as presented by Senior Vice-President and General Counsel Mark Mendenhall in the Committee Meetings and as outlined in his letter to the Committee dated November 21, 2023. The motion was seconded by Director Howard and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook, Friend  
Voting No: None

## **AGENDA NO. 12**

### **PURCHASE AND EASEMENT AGREEMENTS – SARPY COUNTY SOUTHWEST RESERVOIR FROM G. SCHRAM**

Director Cavanaugh moved to approve Purchase and Easement Agreements for Sarpy County Southwest Reservoir from G. Schram as presented by Senior Vice-President and General Counsel Mark Mendenhall in the Committee Meetings and as outlined in his letter to the Committee dated December 1, 2023. The motion was seconded by Director Friend and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook, Friend  
Voting No: None

**AGENDA NO. 13****PROPOSAL TO AUTHORIZE DRINKING WATER STATE REVOLVING FUND LOAN**

Director McGowan moved to approve the request as presented by Senior Vice-President and Chief Financial Officer Mark Myers in the Committee Meetings and as outlined in his letter to the Committee dated November 29, 2023. The motion was seconded by Director Howard and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook, Friend

Voting No: None

**AGENDA NO. 15****PROPOSED WATER RATE (RESOLUTION)**

Director McGowan moved to approve the Proposed Water Rate and Resolution as presented in the Committee Meetings by Senior Vice-President and Chief Financial Officer Mark Myers and Director of Rates and Regulatory Affairs Geneva Patterson and outlined in Mr. Myers letter to the Committee dated November 30, 2023. The motion was seconded by Director Begley and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook, Friend

Voting No: None

**AGENDA NO. 16****PROPOSED GAS RATE (RESOLUTION)**

Director McGowan moved to approve the Proposed Gas Rate and Resolution as presented in the Committee Meetings by Senior Vice-President and Chief Financial Officer Mark Myers and Director of Rates and Regulatory Affairs Geneva Patterson and outlined in Mr. Myers letter to the Committee dated November 30, 2023. The motion was seconded by Director Friend and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook, Friend

Voting No: None

**AGENDA NO. 14****2024 GAS AND WATER BUDGET (RESOLUTION)**

Director McGowan moved to approve the 2024 Gas and Water Budget and Resolution as presented in the Committee Meetings by Vice-President of Accounting Mark Myers and Director of Rates and Regulatory Affairs Geneva Patterson and as outlined in the PowerPoint presentation. The motion was seconded by Director Friend and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook, Friend

Voting No: None

**AGENDA NO. 17**

**RECOGNIZING JACK FROST (RESOLUTION)**

Director Cavanaugh moved to approve the Resolution Recognizing Jack Frost as presented in the regular board meeting. The motion was seconded by Director Friend and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook, Friend

Voting No: None

**AGENDA NO. 18**

**OTHER MATTERS OF DISTRICT BUSINESS FOR DISCUSSION**

Chairperson Cook asked whether any Board Members had any comments they wished to share.

Director Begley announced that he and Rebecca Begley are co-chairing the Heat the Streets event on March 2, 2024 with OPPD Board Member Matt Core and Katy Core.

Director Cavanaugh congratulated Mark Myers and his staff on a terrific budget presentation.

**AGENDA NO. 19**

**PUBLIC COMMENT**

Chairperson Cook asked whether any members of the public were present who wished to address the Board.

**AGENDA NO. 20**

**CLOSED SESSION – LITIGATION, PERSONNEL AND REAL ESTATE**

A Closed Session was not necessary.

Director Friend moved to adjourn the regular Board Meeting which was seconded by Director Begley and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook, Friend

Voting No: None

The regular Board Meeting was adjourned at 10:26 a.m.



Mark Doyle

President & Secretary to the Board

MD/sec

**METROPOLITAN UTILITIES DISTRICT***Inter-Department Communication*

December 28, 2023

**Subject: CAPITAL EXPENDITURES**

**To:** Committee on Construction and Operations  
cc: all Board Members, Ausdemore, Doyle, Lobsiger, Mendenhall, Myers,  
and all Vice Presidents

**From:** Andy Melville, Interim SVP & Chief Operations Officer

The following items will be on the January 3<sup>rd</sup>, 2024, Committee Agenda for consideration and the Board Agenda for approval.

**ANNUAL AUTHORIZATIONS****1. JOB #: Various****TOTAL COST:** \$13,017,490**PURPOSE:** Annual Authorization 2024 Water Services

**DESCRIPTION:** This request is for the annual blanket authorization for reconnection and replacement of water services for water main relocation, infrastructure replacement projects and the lead water service replacement program during 2024. In addition, this request includes field verification of unknown service materials for the lead inventory work for \$535,200. The field verification work is 100% funded by the Drinking Water State Revolving Fund. This request includes an estimated 1,129 service reconnections and 784 lead service replacements.

**2. JOB #: Various****TOTAL COST:** \$13,135,000**PURPOSE:** Annual Authorization 2024 Gas Services

**DESCRIPTION:** This request is for the annual blanket authorization for new gas services and the replacement or reconnection of gas services totaling \$13,135,000. The amounts are based on past trends and available 2023 costs and also recognize 2024 forecasts of building activity and inflation. This request includes approximately 1,400 new services and 3,100 replacements or reconnections.

**3. JOB #: Various****TOTAL COST:** \$2,115,000**PURPOSE:** Annual Authorization 2024 Meters and Regulators

**DESCRIPTION:** This request is to purchase and install gas meters and regulators and to install larger meters and regulators for customers during 2024. The amounts are based on past trends and available 2023 costs and recognize 2024 forecasts of building activity.

**4. JOB #:** Various

**TOTAL COST:** \$25,132,000

**PURPOSE:** Annual Authorization 2024 Water Main Infrastructure Replacement Program

**DESCRIPTION:** This request is for an annual blanket authorization for various projects that will assess, replace, or rehabilitate mains as part of the District's Water Infrastructure Replacement (WIR) Program throughout the water distribution system. Of the 17 miles of water infrastructure replacement work slated for 2024, approximately 7 miles is planned for construction by District crews, with the remainder to be completed by outside contractors. Most of the mains replaced or rehabilitated will be cast iron. However, mains of other materials may be replaced as prioritized following risk assessments. Some of these abandonments will be stand-alone infrastructure replacement while others will be part of relocation projects (such as City paving or CSO projects or private redevelopments). Project scopes can range from hundreds of feet to a mile or more, depending on circumstances.

The District plans to use the condition assessment program for higher consequence distribution size mains. These projects will provide data to make more precise replacement or rehabilitation decisions on sections of mains. Six miles of projects are planned for assessment in 2024 and it's anticipated that a small portion will be require replacement using these funds.

With approval of this annual authorization, the Board will be provided with regular periodic updates on the individual projects.

**5. JOB #:** Various

**TOTAL COST:** \$17,220,000

**PURPOSE:** Annual Authorization 2024 Gas Main Infrastructure Replacement

**DESCRIPTION:** These mains will be replaced as part of the District's Gas Infrastructure Replacement (GIR) Program. This request is for an annual blanket authorization for various projects throughout the District's gas distribution system to replace approximately 38 miles of predominantly low pressure (and some high pressure) cast iron (CI) gas mains in 2024. This includes work performed by both District Construction crews and Q3 Contracting, Inc. District crews will abandon approximately 18 miles of mains while Q3 Contracting, Inc. will abandon approximately 20 miles. Some of these CI abandonments will be stand-alone gas infrastructure replacement projects. Others will be part of relocation projects (such as City paving or CSO projects or private redevelopments). Typical project scopes can range from several hundred feet to multiple miles, depending on circumstances.

With approval of this annual authorization, the Board will be provided with regular periodic updates on the individual projects.

**6. JOB #:** GP1557

**TOTAL COST:** \$519,870

**PURPOSE:** Annual Authorization 2024 cross bore inspection and repairs at various locations

**DESCRIPTION:**

Sewer inspection, investigations and cross bore repairs will continue to be performed on gas projects constructed by boring. These inspections will involve professional plumbing companies inserting small cameras into sewer laterals and televising each lateral between a house's foundation and the sanitary sewer main. During the inspections, the contractors will

be looking for cross bores and/or damage that may have occurred due to the District's construction work in the area. It is estimated that the District will complete 3,500 private sewer lateral inspections in 2024. A total of approximately 82,000 inspections have been completed since the program began in 2011.

The money allocated to this project will cover all work associated with inspecting, investigating and repairs to cross bores between March 1, 2024, and February 28, 2025.

## **7. JOB #: Various**

**TOTAL COST:** \$18,794,100

**PURPOSE:** Annual Authorization 2024 Machines, Vehicles & Equipment

**DESCRIPTION:** This request is for the annual blanket authorization for construction machines, equipment, vehicles and upfitting for the 2024 budget year. The request also includes vehicles and equipment ordered in 2022 and 2023 that will be received in 2024. Replacements and additions will be authorized by Management before work commences. The Board will approve proposed bid recommendations per purchasing procedures on individual replacements and additions.

## **BUILDINGS, PLANTS & EQUIPMENT**

### **1. JOB #: GP2866 (100020000004 - \$172,100)**

**TOTAL COST:** \$172,100

**LOCATION:** LNG Plant

**PURPOSE:** LNG tank inspection services

**DESCRIPTION:** This request is for inspection services to examine the integrity of the exterior of the LNG tank at the District's Liquefied Natural Gas Plant. The tank was constructed in 1975 and has had routine thermal inspections over the years. This inspection by Gecko Robotics will utilize robotics that physically scale the exterior of the tank to perform nondestructive, phased array ultrasonic testing on the tank's external shell, roof, and steel base plate. These inspections will evaluate wall thickness, corrosion, and weld integrity. Additionally, drones will perform a thermal image inspection of the tank to check the internal insulation while also using 3D LiDAR to check for any deflections on the tank shell.

A final report certified to the American Petroleum Institute (API) Standard 653 will be provided along with recommendations for any issues that are found outside of specified tolerances.

### **2. JOB #: RATIFICATION (100031000012 - \$1,800,000)**

**TOTAL COST:** \$1,800,000

**LOCATION:** Florence Water Production Facility

**PURPOSE:** Repairs to Minne Lusa High Service Pump Station

**DESCRIPTION:** The majority of the electrical equipment and gear in the Minne Lusa Pump Station was compromised during the main header break on July 25, 2023, causing the plant to revert to the emergency engine-drive pumps reducing the available capacity of the plant. Engineering design has been performed and electrical/structural steel equipment has been purchased under previously approved requests for emergency replacement to restore pumping abilities as soon as possible. This request is for the labor repair work at the Minne Lusa Pump Station and includes the demolition of the damaged equipment and materials,



installation of the new structural steel platform, and installation of the new electrical equipment secured under the separate requests mentioned above. This is a ratification C&A so contracts can be completed, and work initiated in early January to meet the schedule for restoration by the 2024 high pumpage season.

**3. JOB #:** WP2052 (100033000006 - \$7,666,000)

**TOTAL COST:** \$7,666,000

**LOCATION:** Platte South Water Production Facility

**PURPOSE:** Generator and Switchgear Procurement

**DESCRIPTION:** In 2022 the District completed a Capital Improvement Plan (CIP) for the Platte South Water Production Facility (WPF) which provided a comprehensive review of each individual plant process and identified capital investments critical to ensuring the facility is able to meet long-term system demands. Project 4A – New Electrical Building, Switchgear & Transformers – was identified as a high-priority capital project due to the critical nature of the improvements to the overall plant function and its timing which will allow for future CIP projects to be completed with minimal electrical disruptions to plant operations.

Platte South WPF Project 4A includes the installation of a new two-service electrical distribution system with associated switchgear to increase electrical reliability, replacing and upsizing the original 1968 emergency power generator, and construction of an electrical building to house the electrical equipment being installed in this and future projects.

Design for the project (Project No. 100033000003) began in May 2023 – with bids for the procurement of the generators and switchgear advertised in October 2023.

This C&A is for the procurement of the generators and switchgear needed to complete the work. Due to the long lead time of these large items, procurement of the equipment ahead of the electrical building construction is necessary to meet the project schedule. The C&A for installation of the equipment and construction of the electrical building will be brought for approval as a separate request following its own bidding process. The overall project is anticipated to be completed in the 2nd Quarter of 2026.

**4. JOB #:** WP2060 (100033000009 - \$6,405,000)

**TOTAL COST:** \$6,405,000

**LOCATION:** Platte South Water Production Facility

**PURPOSE:** Administrative Building Addition, New Site Entrance, and Security Improvements

**DESCRIPTION:** In 2022 the District completed a Capital Improvement Plan (CIP) for the Platte South Water Production Facility (WPF) which provided a comprehensive review of each individual plant process and identified capital investments critical to ensuring the facility is able to meet long-term system demands. Project 1A (Administration Building Addition) and Project 2 (Site Entrance & Security Improvements) were identified as high-priority capital projects to allow for the current administrative office areas to be utilized for future projects identified in the CIP, provide better accessibility, and improve overall site security.

Platte South WPF Project 1A includes the addition of an administration wing at the entrance of the building, accessibility improvements to the existing building, renovation of the men's locker room, and the addition of a women's locker room. Project 2 includes security improvements to the site entrance and perimeter.

This request is for the construction phase of the administrative building and site entrance improvements at the Platte South Water Production Facility. The overall project is anticipated to be completed in the 2nd Quarter of 2025.

### **SYSTEM IMPROVEMENTS**

**1. JOB #:** (100086000767 - \$140,000)

**PROJECT COST:** \$140,000

**PURPOSE:** End User Device Lifecycle Refresh 2024

**DESCRIPTION:** This request will purchase iPads, monitors and lease laptops and desktops in 2024 as part of our yearly lifecycle refresh by Information Technology Services (ITS) department for the District. In addition, this includes laptop or desktop purchases as needed.

**2. JOB #:** GP2843 (100062000690 - \$35,000) & (100062000691 - \$20,000) & (100052001859 - \$50,000) & (100066002382 - \$37,000)

**TOTAL COST:** \$142,000

**LOCATION:** Magnolia Street (approx. 122<sup>nd</sup> Street) and "Q" Street

**PURPOSE:** Replace regulator station

**DESCRIPTION:** The existing below ground regulator station will be brought above ground in the right-of-way while addressing a leak outside the vault on the 125 psig main. This is one of Gas Distribution's prioritized regulator station replacements budgeted for 2024.

DocuSigned by:

*Andy Melville*

FEF7CDECEE034EB...

Andy Melville

Interim SVP, Chief Operations Officer

Approved:

DocuSigned by:

*Mark Doyle*

C1E4EA06E330426...

Mark E. Doyle

President

**METROPOLITAN UTILITIES DISTRICT***Inter-Department Communication*

December 18, 2023

**Subject:** ACCEPTANCE OF CONTRACTS AND PAYMENT OF FINAL ESTIMATES**To:** Committee on Construction and Operations

cc: all Board Members, Doyle, Mendenhall, Myers, Ausdemore, Melville, Lobsiger, and all Vice Presidents

**From:** Adam Gartner, Interim Director, Plant Engineering

The following items will be on the January 3, 2024, Committee Meeting for consideration and the Board Meeting Agenda for approval. Work has been satisfactorily completed on the following contracts and final payment is recommended:

Contract	Contract Approval Date	Amounts	
		*Unit Price Bid	Actual
<b>a.</b> Kersten Construction, WP1806, 100055001358, West Farm Replat 7, Lots 1-40, SW Of 145th St. & Davenport St.	5/5/2021	\$330,855.00	\$320,865.82

**Comments:** There was a small decrease in this project of \$9,989.18. due to a decrease in unit quantities of bends, augering, and water main needed to complete the work. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.

Contract	Contract Approval Date	Amounts	
		*Unit Price Bid	Actual
<b>b.</b> Murphy Pipeline Company, WP1857, 100093001398, 100041000186, Pipe Bursting Water Mains; Along "Q" St. to "M" Street & South 84th St. to S. 90th St.	7/6/2023	\$2,333,860.00	\$2,376,972.43

**Comments:** There was an increase of \$43,112.43 (1.8%) on this project, due to an adjustment of unit quantities, Change Order No. 1, and appropriate deductions for pulled Water Work Orders. Change Order No. 1 accounts for additional work to directional drill around a water main offset under a storm sewer junction box. The offset was not included in as-built documents available for review during design. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications. Final payment is contingent upon approval of Change Order No. 1.

Contract	Contract Approval Date	Amounts	
		*Unit Price Bid	Actual
c. Cedar Construction, WP1905, 100055001399, 100057000518, Install Water Mains in Echo Park, NW of 144th St. & Chandler Rd.	6/1/2022	\$213,940.00	\$239,640.00

**Comments:** There was an increase in this project of \$25,700.00 (12%), resulting from a change order. Change Order No. 1 covers labor and material price increases since the original project bid in June 2022 and the developer did not sign the main extension until June 2023. The developer approved the increase in cost. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications. Final payment is contingent upon approval of Change Order No. 1.

DocuSigned by:

Adam Gartner

121848991F67477...

Adam L. Gartner

Interim Director, Plant Engineering

Approved:

DocuSigned by:

Masa Niya

98B161DE431645F...  
Masa NiyaVice President  
Engineering

DocuSigned by:

Andy Melville

FEF7CDECEE034EB...  
Andy MelvilleInterim Senior Vice President  
Chief Operations Officer

DocuSigned by:

Mark Doyle

C1E4FA06F330426...  
Mark E. Doyle

President

**METROPOLITAN UTILITIES DISTRICT***Inter-Department Communication*

December 13, 2023

**Subject:** CHANGE ORDER NO. 1 – PIPE BURSTING WATER MAINS ALONG;  
“Q” STREET TO “M” STREET & SOUTH 84<sup>TH</sup> STREET TO SOUTH 90<sup>TH</sup>  
STREET; MURPHY PIPELINE COMPANY;  
WP1857 (100093001398, 100041000186)

**To:** Committee on Construction & Operations  
**Cc:** All Board Members, Doyle, Melville, Myers, Mendenhall, Ausdemore,  
Lobsiger, and All Vice Presidents

**From:** Adam Gartner, Director, Plant Engineering

On July 6, 2023 the District entered into a contract with Murphy Pipeline Company to pipe burst cast iron water mains with new HDPE water mains as part of MUD's water infrastructure replacement program. The original contract price was \$2,333,860.00. Change Order No. 1 results in a net ADD OF \$54,250.00. This will change the total contract price to \$2,388,110.00.

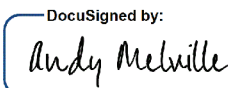
Change Order No. 1 resulted from a change in the installation method from pipe bursting to directional boring for 217' of 6" HPDE water main due to the depth of a storm sewer junction box just east of 8828 Lakeview Drive. The water main offsets under the storm sewer junction box were not included on as-built documents available for review during design. The District will receive a credit for the reduction of pipe bursting unit quantities.

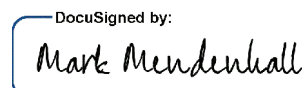
To avoid delays this work was completed and your approval is requested.

DocuSigned by:  
  
121848991F67477...  
Adam Gartner  
Director, Plant Engineering

**Approved:**

DocuSigned by:  
  
98B161DE431645F...  
Masa Niya  
Vice President,  
Engineering

DocuSigned by:  
  
FEF7CDECEE034EB...  
Andy Melville  
Sr. Vice President,  
Chief Operations Officer

DocuSigned by:  
  
51BB46766D35440...  
Mark Mendenhall  
Sr. Vice President,  
General Counsel

DocuSigned by:  
  
C1E4FA06F330426...  
Mark Doyle  
President

QA/QC  
WJS  
12/14/23

**METROPOLITAN UTILITIES DISTRICT***Inter-Department Communication*

December 12, 2023

**Subject:** CHANGE ORDER 1 – INSTALL WATER MAINS IN ECHO PARK, NW OF 144TH ST. & CHANDLER RD., CEDAR CONSTRUCTION COMPANY INC., WP1905 (100055001399, 100057000518)

**To:** Committee on Construction & Operations  
Cc: All Board Members, Doyle, Melville, Myers, Mendenhall, Ausdemore, Lobsiger, and All Vice Presidents

**From:** Adam Gartner, Interim Director, Plant Engineering

In June 2023 the District entered into a contract with Cedar Construction Company Inc. to install water mains in Echo Hills. The original contract price was \$213,940.00. Change Order No. 1 results in a net add of \$28,591.00. This will change the total contract price to \$242,531.00.

Change Order No. 1 represents an additional cost of \$28,591.00 due to an increase in the price of materials and labor costs due to a delayed contract execution in June 2023. The delay after the May 2022 bid opening, through no fault of the contractor, was greater than the 9 months our contractor is required to maintain their bid prices.

This work has already been completed to prevent delays and your approval is requested. The developer has approved these costs.

DocuSigned by:



121848991F67477...

Adam Gartner

Interim Director, Plant Engineering

**Approved:**

DocuSigned by:



98B161DE431645F...

Masa Niya

Vice President,  
Engineering

DocuSigned by:



FEF7CDECEE034EB...

Andy Melville

Interim Sr. Vice President,  
Chief Operations Officer

DocuSigned by:



51BB46766D35440...

Mark Mendenhall

Sr. Vice President,  
General Counsel

DocuSigned by:



C1E4FA06F330426...

Mark Doyle

President

QA/QC

NJW

12/14/2023

## METROPOLITAN UTILITIES DISTRICT

Inter-Department Communication

December 22, 2023

**Subject:** BIDS ON MATERIALS AND CONTRACTS DURING THE MONTH OF DECEMBER

**To:** Construction & Operations Committee  
 cc: All Board Members, Doyle, Ausdemore, Lobsiger, Melville, Mendenhall, Myers  
 and all Vice Presidents

**From:** Sherri A Lightfoot, Director, Procurement

The following items will be on the January 3, 2024 Committee Agenda for consideration and the January 3, 2024 Board Agenda for approval. The recommended bid is bolded and listed first. Nonlocal bidders have been indicated in italics.

**RATIFICATION**

<b><u>Item</u></b>	<b><u>Bids Sent / Rec'd</u></b>	<b><u>Bidders</u></b>	<b><u>Bid Amount</u></b>
MUD-Florence WPF Minne Lusa	12/4	<b>DR Anderson Const.</b>	<b>\$1,167,400.00</b>
Pump Station Flood Repairs		<i>Building Crafts, Inc.</i>	1,598,500.00
100031000012		<i>Eriksen Constr.</i>	1,623,600.00
		<i>Commonwealth Elec.</i>	1,811,927.00

(A Ratification C&A in the amount of \$1,800,000.00 will be presented to the Board on January 3, 2024 for approval.)

**INFORMATION TECHNOLOGY**

<b><u>Item</u></b>	<b><u>Bids Sent / Rec'd</u></b>	<b><u>Bidders</u></b>	<b><u>Bid Amount</u></b>
Cisco SmartNet Maintenance	2/2	<b>Sirius/CDW</b>	<b>\$414,000.00</b>
Support Renewal – 3 Year Agreement		<i>OneNeck</i>	414,843.70
(February 1, 2024 to January 31, 2027)			
Microsoft Contract	2/2	<b>CDW</b>	<b>\$944,609.91</b>
Support Renewal – 3 Year Agreement		<i>SHI</i>	945,816.15
(February 1, 2024 to January 31, 2027)			

**OTHER**

<b><u>Item</u></b>	<b><u>Bids Sent / Rec'd</u></b>	<b><u>Bidders</u></b>	<b><u>Bid Amount</u></b>
Administrative Building Addition New Site Entrance, and Security Improvements at the Platte South Water Production Facility 100033000009 WP2060 (A C&A in the amount of \$6,405,000.00 will be presented to the Board on January 3, 2024 for approval.)	13/5	<b>Midwest DCM</b> <i>Sampson Const.</i> MCL Constr. Meco-Henne Contr. All Purpose Const.	<b>\$4,789,000.00</b> 4,843,000.00 4,871,000.00 4,900,000.00 5,188,000.00
Generator and Switchgear Procurement Platte South Water Production Facility Electrical Building 100033000006 WP2052 (A C&A in the amount of \$7,666,000.00 will be presented to the Board on January 3, 2024 for approval.)	8/2	<b>NMC</b> Cummins	<b>\$ 7,377,235.20</b> 7,717,589.00
Turner Pump Station Furnace Replacement 100085000674 (C&A for 100085000674 approved December 25, 2023 in the amount of \$35,000.00.)	6/4	<b>Xtreme Heat. &amp; Cool.</b> Thermal Services Prairie Mechanical Mainelli Mechanical	<b>\$34,356.00</b> 38,269.00 48,000.00 49,071.00
Four (4) Regular Cab & Chassis with Dump Body for Single Axle Dump Truck 100088000827 *Bid Rejected, Non-Responsive (An Annual Transportation C&A in the amount of \$18,794,100.00 will be presented to the Board on January 3, 2024 for approval.)	8/4	<b>Truck Center</b> <i>RDO Truck Center</i> <i>West Mark</i> <i>Boyer Ford</i>	<b>\$659,980.00</b> 667,920.00 669,281.64 659,880.00*
One (1) Single Axle Semi Tractor 100088000828 (An Annual Transportation C&A in the amount of \$18,794,100.00 will be presented to the Board on January 3, 2024 for approval.)	6/3	<b>Truck Center</b> <i>West Mark</i> <i>Boyer Ford</i>	<b>\$107,265.00</b> 116,654.89 119,980.00



Ten (10) 16" MJ RH Vertical Resilient Seated Gate Valves *Extension #1	1/1	<b>American UGD</b>	<b>\$84,500.00*</b>
High Density Polyethylene (HDPE) Water Pipe	2/2	<b>ISCO</b>	<b>\$76,988.40</b>
		Industrial Sales	81,225.60
		Core & Main	81,322.00
		Omaha WinWater	111,406.80

DocuSigned by:

*Sherri A. Lightfoot*

FE517A20F86A486...

Sherri A. Lightfoot  
Director, Procurement  
(402) 504-7253

Approved:

DocuSigned by:

*Jon Zellars*

070E2068A16A419...

Jon Zellars  
Vice President, Procurement and Enterprise Services

DocuSigned by:

*Steve Ausdemore*

965B650EBD3440D...

Steven E. Ausdemore  
Senior Vice President, Safety, Security and Field Operations

DocuSigned by:

*Mark Doyle*

C1E4FA06F330426...

Mark E. Doyle  
President

**METROPOLITAN UTILITIES DISTRICT**  
*Inter-Department Communication*

December 22, 2023

**Subject: Wage and/or Salary Increases and Ratifications, January 2024 Board Meeting**

**To:** Personnel Committee members Begley, Friend, and Sidzyik  
**cc:** Board Members Cavanaugh, Cook, Howard, and McGowan  
President Doyle, and Senior Vice Presidents Ausdemore, Lobsiger, Mendenhall, and Myers;  
Interim Senior Vice President Melville

**From:** Bonnie Savine, Vice President, Human Resources

The Human Resources Department is recommending the Board of Directors approve the wage or salary increases outlined below. All positions involve District employees earning more than \$10,000 per year and therefore require your approval.

**1. Operating and Clerical (OAC) Wage Increases Due To Promotion**

The Human Resources Department is recommending the Board of Directors approve wage increases for the following Employees within the OAC classification. These wage increases are based on a job selection process, are in compliance with the Collective Bargaining Agreement, and are made following the posting and application process for a job opening in the District. The effective date for these increases will be the beginning of the next OAC pay period following Board approval.

<b>Employee:</b>	<b>John Becklun</b>
<b>Current position (department):</b>	Utility Worker (Construction)
<b>New position (department):</b>	Crew Leader (Construction)
<b>Current rate; step/grade:</b>	\$41.15; Step 4
<b>Proposed rate; step/grade:</b>	\$43.43; Step 3
<b>Percent of increase:</b>	5.54%
<b>District hire date:</b>	June 9, 2014

<b>Employee:</b>	<b>Fred Hunt</b>
<b>Current position (department):</b>	Utility Worker (Construction)
<b>New position (department):</b>	Crew Leader (Construction)
<b>Current rate; step/grade:</b>	\$41.15; Step 4
<b>Proposed rate; step/grade:</b>	\$43.43; Step 3
<b>Percent of increase:</b>	5.54%
<b>District hire date:</b>	February 14, 2011

<b>Employee:</b>	<b>Jeremy Jensen</b>
<b>Current position (department):</b>	Crew Leader (Construction)
<b>New position (department):</b>	Group Leader (Construction)
<b>Current rate; step/grade:</b>	\$45.72; Step 4
<b>Proposed rate; step/grade:</b>	\$48.01; Step 4
<b>Percent of increase:</b>	5.01%
<b>District hire date:</b>	March 30, 2009

## Wage and/or Salary Increases and Ratifications

January 2024

Page 2

**Employee:** Jack Standen  
**Current position (department):** Crew Leader (Construction)  
**New position (department):** Group Leader (Construction)  
**Current rate; step/grade:** \$45.72; Step 4  
**Proposed rate; step/grade:** \$48.01; Step 4  
**Percent of increase:** 5.01%  
**District hire date:** September 24, 2007

## **2. Operating and Clerical (OAC) Wage Increases Due To Job Transfer**

The Human Resources Department is recommending the Board of Directors approve wage increases for the following Employees within the OAC classification. A transferring employee who is at less than Standard Wage will be moved to an equal rate in the new job classification or, if there is not an identical wage rate, to the nearest higher wage rate in the new job classification. These wage increases are based on a formal selection process, are in compliance with the Collective Bargaining Agreement, and are made following the posting and application process for a job opening in the District. The effective date for these increases will be the beginning of the next OAC pay period following Board approval.

**There are no recommendations for approval this month**

## **3. Operating and Clerical (OAC) Wage Increases Due To Job Progression**

The Human Resources Department is recommending the Board of Directors approve the following wage increases for the OAC employees who have successfully completed required training and who have been recommended by their supervisor for promotion as they progress within their job family. All increases are based on the bargaining unit wage structure. The effective date for these increases will be the beginning of the next OAC pay period following board approval.

**Employee:** Jesse Brown  
**Current position (department):** Pipe Layer Trainee (Construction)  
**New position (department):** Pipe Layer (Construction)  
**Current rate; step/grade:** \$30.63; Step 4  
**Proposed rate; step/grade:** \$32.92; Step 2  
**Percent of increase:** 7.48%  
**District hire date:** December 13, 2021

**Employee:** Steven Fleenor  
**Current position (department):** Pipe Layer Trainee (Construction)  
**New position (department):** Pipe Layer (Construction)  
**Current rate; step/grade:** \$30.63; Step 4  
**Proposed rate; step/grade:** \$32.92; Step 2  
**Percent of increase:** 7.48%  
**District hire date:** November 15, 2021

## Wage and/or Salary Increases and Ratifications

January 2024

Page 3

**Employee:** Jesse Longcrier  
**Current position (department):** Pipe Layer Trainee (Construction)  
**New position (department):** Pipe Layer (Construction)  
**Current rate; step/grade:** \$30.63; Step 4  
**Proposed rate; step/grade:** \$32.92; Step 2  
**Percent of increase:** 7.48%  
**District hire date:** November 15, 2021

**4. Supervisory, Professional and Administrative (SPA) Salary Increases Due To Job Promotion**

The following SPA employees are selected for promotion. It is recommended the President be authorized to increase the salary of these employees. These SPA positions have been evaluated, graded, appropriate job descriptions completed, and posting guidelines fulfilled. The effective date for these salaries will be the beginning of the next SPA pay period following board approval.


**Employee:** Mark Rolfzen  
**Current position (department):** Senior System Administrator (Information Technology)  
**New position (department):** Senior System Engineer (Information Technology)  
**Current rate; step/grade:** \$116,403; SPA – 05  
**Proposed rate; step/grade:** \$122,223; SPA – 06  
**Percent of increase:** 5.00%  
**District hire date:** August 23, 2004

**5. Supervisory, Professional and Administrative (SPA) New Hire Ratification**

Board of Director Ratification of salaries, for new SPA employees hired from outside the District, is required to confirm the salary within the grade established for the position. Authorization to ratify the annual salary of SPA employees hired from outside the District will be requested each month, if appropriate.

**There are no recommendations for approval this month**

DocuSigned by:

26D4ADB94CE943B...  
Bonnie Savine

Vice President, Human Resources

**APPROVED:**

DocuSigned by:



51BB4676D35440...

Mark A. Mendenhall

Senior Vice President, General Counsel

DocuSigned by:

C1E4FA06F330426...  
Mark E. Doyle

President

## 2024 COMMITTEES

Committee	Chair	Members	
AEF&R	McGowan	Begley	Cook
Audit	McGowan	Howard	Begley
C&O	Friend	Sidzyik	Cavanaugh
Governance	Begley	Cook	Cavanaugh
I&P	Howard	McGowan	Cook
J&L	Cavanaugh	Cook	Howard
Marketing	Sidzyik	Cook	Cavanaugh
Personnel	Begley	Sidzyik	Friend
Security & Safety	Cavanaugh	Friend	Sidzyik
S&E	Friend	Begley	Howard

### **Board Committees**

**AEF & R** (Accounts, Expenditures, Finance & Rates)

**Audit**

**C & O** (Construction & Operations)

**Governance**

**I & P** (Insurance & Pension)

**J & L** (Judicial & Legislative)

**Marketing & Consumer Information**

**Personnel**

**Security & Safety**

**S & E** (Services & Extensions)

### **2024 Board Meeting Dates** *(all on Wednesdays)*

January 3

February 7

March 6

April 3

May 1

June 5

July 3

August 7

September 4

October 2

November 6

December 4