

# **METROPOLITAN**

## **UTILITIES DISTRICT**

### **Large Water Tap, Meter & Drawing Submittal Guidelines**

#### **LARGE WATER SERVICE TAPS**

M.U.D. considers any tap 4-inches and larger as a large water service tap. All large water service taps on M.U.D.-owned water mains are completed by M.U.D. A licensed master plumber is responsible for all excavation, barricades, backfill and paving replacement.

#### **INFORMATION REQUIRED BY M.U.D. FOR TAP & SERVICE APPROVAL**

The following information is required by M.U.D. before any tap or service modification can be made. Information shall be submitted no less than four weeks before requested tap date:

1. Service address issued by City having jurisdiction and legal description of property.
2. Project name (company name, future owner, etc.).
3. An Engineered drawing (i.e. site civil and or mechanical plan) shall be submitted for any of the following:
  - a. Large water tap 4 inches and larger.
  - b. Any service with a fire line.
  - c. Any service with a water meter pit.
  - d. Any master water service or private service on a master water service, including private taps or modification of a private water service line.
4. Engineered drawing shall indicate the following:
  - a. Size, location and material of all service piping including the domestic service and fire line (if applicable).
  - b. Location and size of each proposed tap.
  - c. Location of valves, private hydrants, PIV and check valves for interconnected services.
5. If applicable, the name of fire sprinkler contractor, contact person and phone number. Fire sprinkler contractor shall provide fire sprinkler flow demands to M.U.D.
6. An online application shall be submitted for each individual water tap including taps on private water lines. Taps 2-inches and smaller will not be scheduled until all meter and impact fees have been assessed.

#### **INFORMATION REQUIRED BY M.U.D. FOR ISSUING WATER METERS**

The following information is required by M.U.D prior to issuing any water meter:

1. An online application shall be submitted for each individual water meter. Meters will not be released until the meter and impact fee have been assessed.
2. A water demand sheet shall be submitted for any water meter 1.5 inches and larger.

#### **TAPS FOR EXISTING BUILDINGS OR PROPERTIES THAT MAY HAVE BEEN PREVIOUSLY SERVED WATER**

Prior to approval and release of any new taps to a property that was previously served water, M.U.D. will need to verify if any live water services or taps that are no longer utilized exist. These must be disconnected:

- Taps 2 inches and smaller shall be cut off by a licensed master plumber.
- Taps larger than 2 inches shall be cut off by M.U.D. at property owner's expense. A sales order detailing the work and cost shall be signed prior to release of the new tap. A licensed master plumber is responsible for all excavation, barricades, backfill and paving replacement.

#### **For additional questions please contact the following:**

- Contractor Services Department: 402.504.7014 or email: [Contractor\\_Services@mudnebr.com](mailto:Contractor_Services@mudnebr.com)
- Engineering Department: 402.504.7920

**M.U.D. Headquarters**

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