

METROPOLITAN UTILITIES DISTRICT
Committee Meetings

8:15 a.m.

July 2, 2020

AGENDA

1. Safety Briefing
2. Roll Call
3. Open Meetings Act Notice

Construction and Operations – Friend, Frost, Cavanaugh

1. Capital Expenditures for Headquarters Building Renovation @ 7350 World Communications Drive [Steve Ausdemore, SVP – Safety, Security & Field Services & Mark Myers, VP- Accounting] – **Tab 5**
2. Change Order #1 for Headquarters Building Renovation @ 7350 World Communications Drive [Steve Ausdemore, SVP – Safety, Security & Field Services] – **Tab 6**
3. Capital Expenditures [Dave DeBoer, SVP & Chief Operations Officer] – **Tab 7**
4. Acceptance of Contracts and Payment of Final Estimates [Dave DeBoer, SVP & Chief Operations Officer] – **Tab 8**
5. Bids on Materials and Contracts [Jon Zellars – Vice-President, Procurement and Enterprise Services] – **Tab 9**

Services & Extensions – Friend, Begley, Howard

1. Main Extensions [Cory O'Brien, VP – Engineering & Construction] – **Tab 10**

Personnel – Begley, Frost, Friend

1. Wage and/or Salary Increases and Ratifications [Bonnie Savine, VP – Human Resources] - **Tab 11**

Judicial & Legislative – Cook, Cavanaugh, Howard

1. CARES Act Reimbursement Update – [Rick Kubat, Governmental Relations Attorney] - **Tab 15**

(Turn over for regular Board Meeting agenda)

METROPOLITAN UTILITIES DISTRICT
Board Meeting

9:00 a.m.

July 2, 2020

AGENDA

1. Roll Call
2. Open Meetings Act Notice
3. Pledge of Allegiance
4. Approval of Minutes – Committee Meetings & Regular Board Meeting for June 4, 2020
- CONSTRUCTION & OPERATIONS 5. Capital Expenditures for Headquarters Building Renovation @ 7350 World Communications Drive
6. Change Order #1 for Headquarters Building Renovation @ 7350 World Communications Drive
7. Capital Expenditures
8. Acceptance of Contracts and Payment of Final Estimates
9. Bids on Materials and Contracts
- SERVICES & EXTENSIONS 10. Main Extensions
- PERSONNEL 11. Wage and/or Salary Increases and Ratifications
- BOARD 12. Other Matters of District Business for Discussion
13. CLOSED SESSION – Personnel Matters
14. President’s Performance and Salary Review

Adjourn Regular Board Meeting

(Turn over for Committee Meetings agenda)

METROPOLITAN UTILITIES DISTRICT

Minutes of Committee Meetings

June 4, 2020

Introduction

Chairperson Gwen Howard called the Committee Meetings to order at 8:15 a.m. announcing that for the third time in its history, the M.U.D. Board of Directors would conduct a virtual meeting due to the health and safety threats and challenges presented by the COVID-19 pandemic. All Board Directors appeared remotely due to Nebraska Governor Ricketts' extension of Executive Order 20-24 modifying some provisions of the Nebraska Open Meetings Act.

The originally planned in-person meeting venue was converted to a virtual platform due to current circumstances. In compliance with the Open Meetings Act, the location change was included in the advance notice published in the print version of *The Omaha World-Herald* on June 2, 2020, and its online version from June 2 through June 8, 2020. The notice also appeared on the M.U.D. website at www.mudomaha.com and other social media platforms. The notice provided information as to how the public and media could participate in the video and telephone-conferenced meeting in the Lobby Conference Room at the District's Operations Center at 3100 South 61st Avenue. The notice also stated that agendas were posted on the M.U.D. website and copies could be requested by calling M.U.D. In addition, a member of the M.U.D. Board of Directors Jim Begley participated onsite from the Lobby Conference Room. The meeting was recorded and the audio and video was uploaded to the District's website shortly after the meeting.

Copies of the agendas and all pertinent documents to be presented at the Committee and Board Meetings were posted to the M.U.D. website on June 2, 2020, and copies of the Board Meeting materials were made available for members of the public and the media in the Lobby Conference Room at the District's Operations Center on the day of the Committee and Board meetings.

The District's Senior Vice-President & General Counsel Mark Mendenhall noted that signage was set up at the former M.U.D. headquarters building in downtown Omaha to redirect any members of the public and the media to the District's Operations Center. M.U.D. staff members were on hand at the Lobby Conference Room at the Operations Center location to assist any members of the public and ensure that social distancing guidelines were respected.

Roll Call

On a roll call vote, the following Board Members acknowledged their attendance: Tanya Cook, Dave Friend, Jack Frost, Mike McGowan, Gwen Howard, Tim Cavanaugh, Jim Begley.

Safety Briefing

Vice-President of Safety, Security and Business Continuity Shane Hunter provided a modified safety briefing, reiterating the importance of following health and governmental officials' directives to mitigate the risks posed by the COVID-19 virus pandemic.

Open Meetings Act Notice

Measures taken by the District to comply with the Open Meetings Act and the Governor's Executive Order 20-24 were previously addressed by Chairperson Howard and by Mr. Mendenhall.

Construction and Operations – *Friend, Frost, Cavanaugh*

Senior Vice-President and Chief Operations Officer Dave DeBoer reviewed the proposed ratification of the capital expenditure as outlined in his letter to the Committee dated May 22, 2020, for the purchase of butterfly valves for the Florence Water Treatment Plant. The costs associated with the installation will be subject to competitive bidding and presented to the Board in the next few months.

Mr. DeBoer reviewed the acceptance of contracts and payment of final estimates as outlined in his letter to the Committee dated May 22, 2020.

Vice-President of Procurement and Enterprise Services Jon Zellars reviewed the bids on materials and contracts as outlined in his letter dated May 21, 2020.

Services and Extensions - *Friend, Begley, Howard*

Vice-President of Engineering and Construction Cory O'Brien reviewed the proposed main extensions as outlined in his letter to the Committee dated May 26, 2020.

Personnel - *Begley, Frost Friend*

Vice-President of Human Resources Bonnie Savine reviewed the proposed wage and/or salary increases and ratifications as outlined in her letter to the Committee dated May 22, 2020. She reported that the District's Human Resources Department has hired fourteen summer employees who will soon be joining the District, and they will be performing facility maintenance, painting, field survey work and general labor jobs.

Insurance & Pension - *Howard, McGowan, Cook*

Vice-President of Accounting Mark Myers reviewed the proposed insurance renewals for coverage extending from June 15, 2020 through June 15, 2021, as outlined in his letter to the Committee dated May 27, 2020. Accompanying the letter was an Executive Summary prepared by the District's insurance broker Aon Risk Services presenting its review and recommendations, and a schedule of the renewal costs for 2019 as compared to those proposed for 2020. Aon representative Gary Wagner was on hand to respond to questions.

According to the proposed recommendations, the District's insurance coverage costs for property, LNG & propane caverns, equipment breakdown, data processing equipment, construction equipment and auto/fleet will see a substantial 23.4% rate increase

(\$150,540) over last year. The proposed rate increases were attributable to a combination of events: an increase in the insurable value of the District's property, an insurance market that has experienced widespread losses in 2019 for weather-related claims, and also specifically the District's two pending claims for damage to the Construction Center property and damage caused by the 2019 floods. In response to questions, Mr. Myers noted that, despite having budgeted for a rate increase, a \$64,000 shortfall is expected and will be addressed in the next budgeting cycle. Based upon its extensive review, Aon concluded that the proposed insurance policy costs are not out-of-line with current market conditions and Management recommends the Board approve the proposals as outlined in Mr. Myers' letter.

Judicial & Legislative - Cook, Cavanaugh, Howard

Mr. Mendenhall reviewed a civil litigation settlement as outlined in his letter to the Committee dated May 27, 2020. Board Members were apprised of the details of the settlement during previous closed sessions, but terms were not subject to public disclosure because the matter remains in litigation as to other parties.

Government Relations Attorney Rick Kubat reviewed his Third Legislative Report dated May 27, 2020 which provided the status of legislative bills of interest to the District as of March 16, 2020 when the 2020 Legislative Session was suspended due to the COVID-19 pandemic. Mr. Kubat reported that the Legislature will reconvene July 20th to complete the remaining 17 days of the session with an anticipated adjournment date of August 13, 2020. Mr. Kubat noted that any new legislation with a fiscal impact will be closely scrutinized.

Chairperson Howard inquired as to whether any member of the public participating by phone at the Lobby Conference Room at the District's Operations Center would like to make any comments. There were none. She asked Board Members if anyone else had comments to share.

In response to Director McGowan's inquiry, some discussion was held regarding the damage resulting from the City of Omaha's sewer construction project near the District's Construction Center building and adjacent grounds. Mr. DeBoer reported on the current status of the damage, and Mr. Mendenhall reported on the actions taken thus far, and also indicated he would be providing a report to the Board once the issues and damage have been fully assessed by the District's insurance carrier.

At Director McGowan's request, Senior Vice-President of Safety, Security and Field Operations Steve Ausdemore provided a brief overview to follow up his recent written report to the Board on the renovation of the District's Headquarters Building.

Some discussion was held regarding the status of a possible sewer pipe issue at the District's new Headquarters Building in response to Chairperson Howard's inquiry.

Some discussion was held regarding the status of the District's current supply of personal protective equipment (PPE) in response to Director Begley's inquiry. Mr.

Ausdemore and Mr. Zellars reported the District's supply of PPE is continuously evaluated as to whether it is adequate to meet current demands and yet plan for contingencies. Mr. Zellars reported that the District is well-positioned for current and foreseeable needs.

Chairperson Howard announced at 9:04 a.m. that the Committee Meetings were concluded and that the regular Board Meeting would follow after a brief intermission.

A handwritten signature in blue ink that reads "Mark E. Doyle". The signature is written in a cursive style with a long horizontal line extending to the right.

Mark E. Doyle
Secretary and President

MED/mjm

METROPOLITAN UTILITIES DISTRICT
Minutes of the Regular Board Meeting
June 4, 2020

The Board of Directors of the Metropolitan Utilities District of Omaha convened its regular monthly meeting on June 4, 2020 at 9:09 a.m.

The originally planned in-person meeting venue was converted to a virtual platform due to current circumstances associated with the COVID-19 pandemic. In compliance with the Open Meetings Act, the location change was included in the advance notice published in the print version of *The Omaha World-Herald* on June 2, 2020, and its online version from June 2 through June 8, 2020. The notice also appeared on the M.U.D. website at www.mudomaha.com and other social media platforms. The notice provided information as to how the public and media could participate in the video and telephone-conferenced meeting in the Lobby Conference Room at the District's Operations Center at 3100 South 61st Avenue. The notice also stated that agendas were posted on the M.U.D. website and copies could be requested by calling M.U.D. In addition, a member of the M.U.D. Board of Directors Jim Begley participated onsite from the Lobby Conference Room. The audio and video of the meeting was recorded and uploaded to the District's website shortly after the meeting.

Board documents were delivered to Board Members on May 27, 2020. Copies of the agendas and all pertinent documents to be presented at the Committee and Board Meetings were posted to the M.U.D. website on June 2, 2020, and copies of the Board Meeting materials were made available for members of the public and the media in the Lobby Conference Room at the District's Operations Center on the day of the Committee and Board Meetings.

AGENDA NO. 1

ROLL CALL

Chairperson Howard called the meeting to order at 9:09 a.m. On a roll call vote, the following Board Members acknowledged their attendance: Tanya Cook, Dave Friend, Jack Frost, Mike McGowan, Gwen Howard, Tim Cavanaugh, Jim Begley.

AGENDA NO. 2

OPEN MEETINGS ACT NOTICE

Chairperson Gwen Howard announced the measures taken by the District to ensure compliance with the requirements of the Nebraska Open Meetings Act as modified by Governor Ricketts' Executive Order 20-24.

AGENDA NO. 3

PLEDGE OF ALLEGIANCE

Chairperson Howard announced that the Pledge of Allegiance would not be recited due to the necessity of each individual Board Member having to participate remotely at offsite locations.

AGENDA NO. 4

APPROVAL OF MINUTES FOR COMMITTEE MEETINGS AND REGULAR BOARD MEETING FOR MAY 14, 2020

Director Frost moved to approve the minutes for the Committee Meetings and regular Board Meeting for May 14, 2020, which was seconded by Director Cook and carried on a roll call vote.

Voting Yes: Cook, Friend, Frost, McGowan, Howard, Cavanaugh, Begley

Voting No: None

AGENDA NO. 5

CAPITAL EXPENDITURES

Director Frost moved to approve the capital expenditures as outlined in Mr. DeBoer's letter to the Committee dated May 22, 2020, which was seconded by Director Begley and carried on a roll call vote.

Voting Yes: Cook, Friend, Frost, McGowan, Howard, Cavanaugh, Begley

Voting No: None

AGENDA NO. 6

ACCEPTANCE OF CONTRACTS AND PAYMENT OF FINAL ESTIMATES

Director Friend moved to approve the acceptance of contracts and payment of final estimates as outlined in Mr. DeBoer's letter to the Committee dated May 22, 2020. The motion was seconded by Director Frost and carried on a roll call vote.

Voting Yes: Cook, Friend, Frost, McGowan, Howard, Cavanaugh, Begley

Voting No: None

AGENDA NO. 7

BIDS ON MATERIALS AND CONTRACTS

Director Friend moved to approve Management's recommendations regarding the bids on materials and contracts as outlined in Mr. Zellars' letter dated May 21, 2020. The motion was seconded by Director Frost and carried on a roll call vote.

Voting Yes: Cook, Friend, Frost, McGowan, Howard, Cavanaugh, Begley

Voting No: None

AGENDA NO. 8

NOTICE OF PURCHASES BETWEEN \$25,000 AND \$50,000

Director Friend requested that the Notice of Purchases letter presented by Mr. Zellars dated May 21, 2020 be placed on file.

AGENDA NO. 9
MAIN EXTENSIONS

Director Friend moved to approve the main extensions as outlined in Mr. O'Brien's letter dated May 26, 2020, which was seconded by Director Begley and carried on a roll call vote.

Voting Yes: Cook, Friend, Frost, McGowan, Howard, Cavanaugh, Begley
Voting No: None

AGENDA NO. 10
WAGE AND/OR SALARY INCREASES AND RATIFICATIONS

Director Begley moved to approve the wage and/or salary increases and ratifications as outlined in Ms. Savine's letter to the Committee dated May 22, 2020. The motion was seconded by Director Cook and carried on a roll call vote.

Voting Yes: Cook, Friend, Frost, McGowan, Howard, Cavanaugh, Begley
Voting No: None

AGENDA NO. 11
INSURANCE RENEWALS

Director McGowan moved to approve Management's recommendations regarding the insurance renewals as outlined in Mr. Myers' letter to the Committee dated May 27, 2020. The motion was seconded by Director Cavanaugh and carried on a roll call vote.

Voting Yes: Cook, Friend, Frost, McGowan, Howard, Cavanaugh, Begley
Voting No: None

AGENDA NO. 12
SETTLEMENT OF LAWSUIT

Director Cook moved to approve the settlement of a lawsuit as outlined in Mr. Mendenhall's letter to the Committee dated May 27, 2020. The motion was seconded by Director Friend and carried on a roll call vote.

Voting Yes: Cook, Friend, Frost, McGowan, Howard, Cavanaugh, Begley
Voting No: None

AGENDA NO. 13
LEGISLATIVE UPDATE

Director Cook requested that the Third Legislative Report dated May 27, 2020 as presented by Mr. Kubat be placed on file.

AGENDA NO. 14
OTHER MATTERS OF DISTRICT BUSINESS FOR DISCUSSION

(a) Resolution Regarding George Floyd

Director Begley read aloud a Resolution condemning the excessive use of force by a Minneapolis police officer that directly caused the senseless death of George Floyd, an African-American. Such actions, though committed by a small percentage of officers, undermine public confidence and trust in the police force's mission to protect public safety. The Resolution states that the M.U.D. Board of Directors grieves with the family of George Floyd and joins with them in their call for justice and peace. Director Cook moved to approve the Resolution which was seconded by Mr. Frost and carried on a roll call vote.

Voting Yes: Cook, Friend, Frost, McGowan, Howard, Cavanaugh, Begley
Voting No: None

Chairperson Howard asked if anyone had any comments to share. Director Cavanaugh commended Chairperson Howard on handling another virtual Board Meeting under difficult circumstances.

President Mark Doyle urged Board Members to reach out if they have any questions, concerns, or information needs.

Chairperson Howard asked if any member of the public participating by conference phone in the Lobby Conference Room at the District's Operations Center would like to make any comments, and if so, to please state their name and address. There were none.

Director Frost moved to adjourn the regular Board Meeting which was seconded by Director Cavanaugh and carried on a roll call vote.

Voting Yes: Cook, Friend, Frost, McGowan, Howard, Cavanaugh, Begley
Voting No: None

The regular Board Meeting was adjourned at 9:29 a.m.



Mark E. Doyle
Secretary and President

MED/mjm

METROPOLITAN UTILITIES DISTRICT
Inter-Department Communication

June 23, 2020

Subject: CAPITAL EXPENDITURE FOR HEADQUARTERS RENOVATION

To: Committee on Construction and Operations
cc: all Board Members, Doyle, Mendenhall, Schaffart, DeBoer and all Vice Presidents

From: Steve E. Ausdemore, Senior Vice President, Field Operations, Safety and Security

The following item will be on the July 2, 2020 Committee Agenda for consideration and the July 2, 2020 Board Agenda for approval:

BUILDINGS, PLANTS AND EQUIPMENT

1. 100084001241 – SUPPLEMENTAL – RATIFICATION - \$3,154,000 – 7350 World Communications Drive renovation. The District's headquarters is currently being renovated by MCL construction. All District employees have been vacated from the building to accelerate the schedule and to allow for cost savings. Demolition on the first floor is in progress and renovation of second and third floors continues. The previous capital expenditure approved at the February 6, 2020 Board Meeting was an estimated amount for the renovation. That capital expenditure stated that there would be future requests to finalize the completion of the headquarters. The funds for this request includes the audio/visual package, data and miscellaneous security items.



Steve E. Ausdemore
Senior Vice President, Field Operations, Safety and Security

Approved:



Mark E. Doyle
President

METROPOLITAN UTILITIES DISTRICT
Inter-Department Communication

June 15, 2020

SUBJECT: CHANGE ORDER NO. 1 – Headquarters Renovation – 100084001241

TO: Construction and Operations Committee (Messrs. Frost, Cavanaugh and Friend)
Cc: All Board Members and Messrs. Doyle, Mendenhall, DeBoer, Schaffart, Ausdemore and All Vice Presidents

FROM: Melissa Polito, Design Engineer – Plant Engineering

On April 16, 2020 the Board of Directors awarded a contract to MCL Construction for the Renovation of the Headquarters at 7350 World Communication Drive. The original contract price was \$5,816,725.00. This Change Order No. 1 results in a net add of \$1,362,080.00. This will change the total contract price to \$7,178,805.00.

In effort to keep the project on schedule, the Audio/Visual (“A/V”) and Data design was not part of the original bid documents. This part of the project was designed after the bids for constructing the entire project from MCL were received. This change order will cover the rough ins, electrical/mechanical upgrades that are associated with A/V and Data, equipment and installation. After the design was completed by the District’s consultant (Holland Basham Architects), MCL received competitive bids from 5 A/V subcontractors and 4 data subcontractors. These bids were reviewed and evaluated, and the lowest bid was accepted.

All work required by the contract is currently in progress by the Contractor to keep the project on schedule. **We are recommending ratification of this Change Order #1 as well as the corresponding supplemental ratification C&A that is being sent to the Board of Directors at the July 2, 2020 Board Meeting.**

Melissa Polito

Melissa Polito
Design Engineer,
Plant Engineering

APPROVED:



Stephanie Henn
Director,
Plant Engineering



Jon Zellars
Vice President,
Procurement & Enterprise Services

Steve Ausdemore

Steve Ausdemore
Senior Vice President,
Safety, Security & Field Operations



Mark Mendenhall
Senior Vice President
General Counsel

Mark E. Doyle

Mark E. Doyle
President

METROPOLITAN UTILITIES DISTRICT OF OMAHA
Omaha, Nebraska

CONTRACT: Headquarters Renovation at 7350 World Communication Drive;
(100084001241)

CONTRACTOR: MCL Construction, 14124 Industrial Road, Omaha, NE

DATE OF AWARD: April 16, 2020 **CHANGE ORDER NO.** 1

It is hereby agreed to modify the contract referred to above as follows:

	<u>Price Change</u>
Item 1: Labor and materials for Audio/Visual and Data for the Headquarters Building	+ \$1,362,080.00

TOTAL COST CHANGE ADD

The changes included in this change order are to be accomplished in accordance with the terms and conditions of the original contract and specifications.

Original Contract Price	\$5,816,725.00
Change Order No. 1	\$1,362,080.00
Revised Contract Price	\$7,178,805.00

CONTRACTORS ACCEPTANCE

By Evan Dwyer

Title Project Manager


Date 6.15.2020

METROPOLITAN UTILITIES DISTRICT

By Mark E. Doyle

Title President

Date 6/18/2020

Approved as to Form: 
Sr. Vice President, General Counsel

METROPOLITAN UTILITIES DISTRICT
Inter-Department Communication

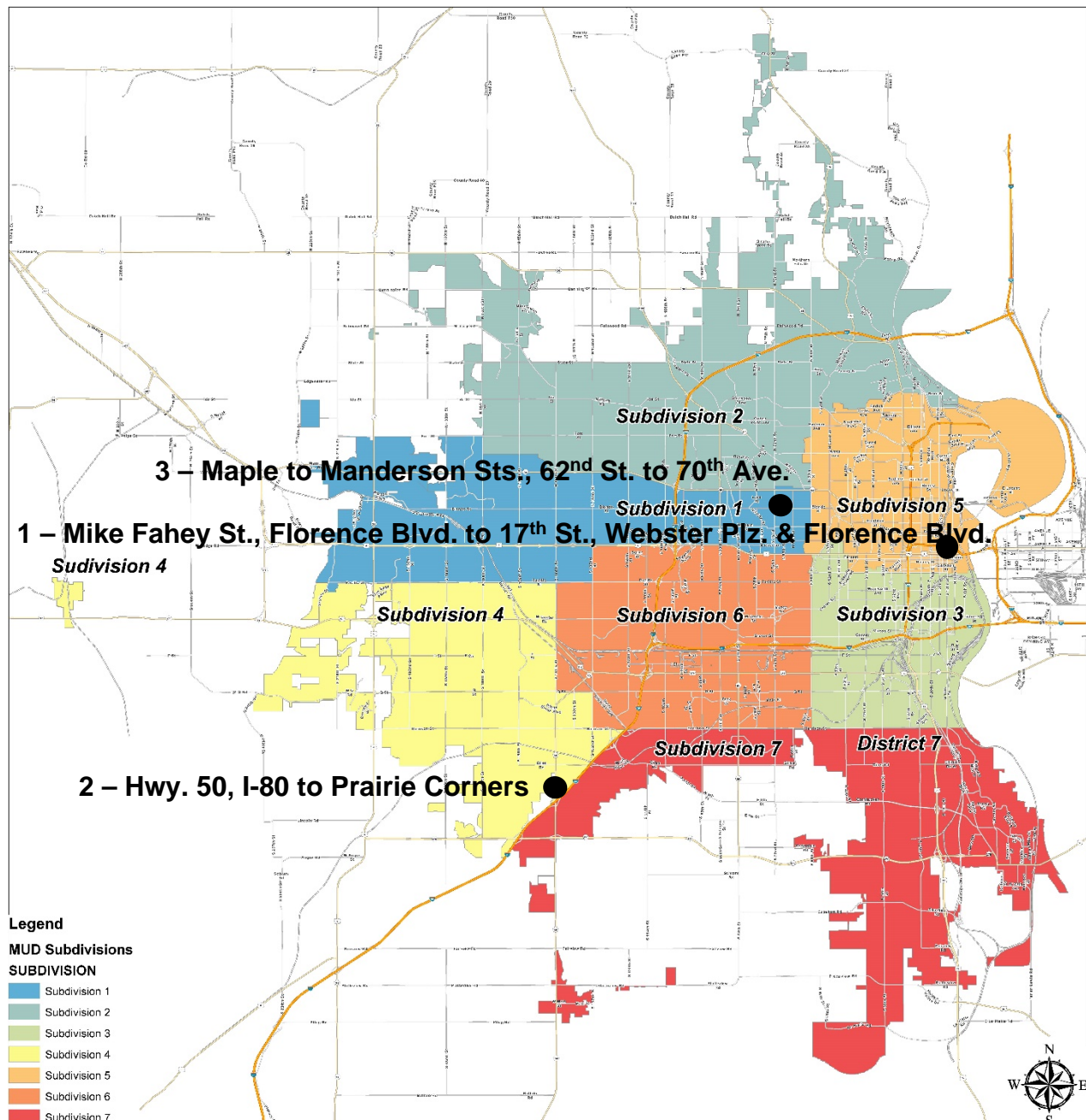
June 23, 2020

Subject: CAPITAL EXPENDITURES

To: Committee on Construction and Operations
cc: all Board Members, Doyle, Mendenhall, Schaffart, Ausdemore and all Vice Presidents

From: Dave W. DeBoer, Senior Vice President, Chief Operations Officer

The following item will be on the July 2, 2020 Committee Agenda for consideration and the July 2, 2020 Board Agenda ratification:



SYSTEM IMPROVEMENTS

1. 100053001145 and associated job numbers – RATIFICATION - \$138,000 – Install 300 feet of 12-inch water main, Mike Fahey Street, Florence Boulevard to 17th Street, and install 70 feet of 3-inch gas main, Webster Plaza and Florence Boulevard. This work is required to eliminate conflicts with proposed steam and chilled water lines for Clearway Energy. This project started in June. The work is reimbursable as it is private in nature. **(Subdivision 5 – Cook)**

2. 100053001454 and associated job numbers - \$285,800 – Install 350 feet of 12-inch water main and 660 feet of 3-, 4- and 6-inch gas main, Highway 50, Interstate 80 to Prairie Corners. Relocation work is required to eliminate conflicts with proposed grading, paving, storm sewer and traffic signal improvements being performed within Highway 50 (144th Street) and Cornhusker Road for private site development median and turn lane installations. A new above ground regulator station will be constructed to replace an existing below ground regulator station that conflicts with proposed grading, paving and storm sewer improvements. This project is anticipated to start in July. This work is reimbursable as the existing gas and water facilities are being relocated for private site developments which occupy public right-of-way. **(Subdivision 4 – Cavanaugh)**

3. 100054001017 and 100068001018 - \$535,000 – Install 80 feet of 16-inch, 40 feet of 12-inch, 225 feet of 4-inch, 30 feet of 3-inch and 1,405 feet of 2-inch gas main, Maple to Manderson Streets, 62nd Street to 70th Avenue. This work is required to eliminate conflicts with proposed grading, paving and storm sewers being done for a City of Omaha project. This project is anticipated to start in July. There will be 26 residential gas serviced replaced. The work is not reimbursable as the mains are in public right-of-way. **(Subdivision 1 – Begley)**



Dave W. DeBoer
Senior Vice President, Chief Operations Officer

Approved:



Mark E. Doyle
President

METROPOLITAN UTILITIES DISTRICT
Inter-Department Communication

June 23, 2020

Subject: ACCEPTANCE OF CONTRACTS AND PAYMENT OF FINAL ESTIMATES

To: Committee on Construction and Operations
cc: all Board Members, Doyle, Mendenhall, Schaffart, Ausdemore and all Vice Presidents

From: Dave W. DeBoer, Senior Vice President, Chief Operations Officer

Work has been satisfactorily completed on the following contracts and final payment is recommended:

Contract	Board Approval Date	Amounts		
		*Unit Price Bid	Actual	Final
a. Est. 2 - Cedar Construction, 100055001294, Install water mains in Karen Christian Revival Church, 6010 N. 49 th St.	June 5, 2019	\$107,043.43	\$95,513.43	\$10,684.67

Comments: There was a decrease in unit quantities of \$18,540.00 and an increase of \$2,000.00 to install a vault in place of an adjustable valve box. There was also a change order in the amount of \$5,010.00 for additional tape ono poly wrap, additional trenching requirements and removal of reinforced concrete pipe.

Contract	Board Approval Date	Amounts		
		*Unit Price Bid	Actual	Final
b. Est. 2 - Kersten Construction, 100055001300, 100057000471, Install water main in Coventry, 204 th and Harrison Sts.	July 3, 2019	\$196,185.00	\$196,711.32	\$113,981.97

Comments: There was a decrease in unit quantities of \$10,433.00 and an increase of \$858.00 for additional depth to install the main. There was also a change order in the amount of \$10,101.32 for additional work to perform a connection in order to prevent paving replacement, additional wrapping of pipe to meet new poly wrap standards and additional shoring to meet new requirements.

Contract	Board Approval Date	Amounts		
		*Unit Price Bid	Actual	Final
c. Est. 2 - Kersten Construction, 100055001303, 100065001599, Install water mains in Coventry North Phase 2, 204 th and "Q" Sts.	September 4, 2019	\$186,468.00	\$192,841.40	\$124,857.83

Comments: There was an increase in unit quantities of \$6,373.40.

Contract	Board Approval Date	Amounts		
		*Unit Price Bid	Actual	Final
d. Est. 2 - Kersten Construction, 100055001260, Install water mains in Hills of Aspen Creek, Phase 1, 180 th St. and Cornhusker Rd.	April 3, 2019	\$417,369.00	\$414,575.93	\$191,350.06

Comments: There was a decrease in unit quantities of \$16,127.40 and an increase of \$822.33 for removal and replacement of concrete, seeding and erosion control blankets. There was also a change order in the amount of \$12,512.00 for installation and removal of temporary sample tap piping at 15 locations, additional shoring to meet new requirements at the location of a chlorine tube and additional wrapping of 8,612 feet of pipe to meet new poly wrap standards.

**Based upon Engineering's estimated unit quantities.*

Dave W. DeBoer
Senior Vice President, Chief Operations Officer

Approved:

Mark E. Doyle
President

REVISED

METROPOLITAN UTILITIES DISTRICT
Inter-Department Communication

June 19, 2020

Subject: BIDS ON MATERIALS AND CONTRACTS DURING THE MONTH OF JUNE

To: Construction & Operations Committee
cc: All Board Members, Doyle, Ausdemore, DeBoer, Mendenhall, Schaffart and all Vice Presidents

From: Jon A. Zellars, Vice President, Procurement and Enterprise Services

The following items will be on the July 2, 2020 Committee Agenda for consideration and the July 2, 2020 Board Agenda for approval. The recommended bid is bolded and listed first.

WATER/GAS MAIN CONTRACTS

<u>Item</u>	<u>Bids Sent / Rec'd</u>	<u>Bidders</u>	<u>Bid Amount</u>
Install Water Mains in Estates at Loveland, SE of S. 85 th Avenue and Pacific Street 100055001333 WP1762 Engineering Estimate: \$92,082.00 (A C&A in the amount of \$117,763.00 will be presented to the Board on July 2, 2020 for approval.)	18/4	Becker Trenching Cedar Construction M.E. Collins Kersten Construction	\$88,750.00 95,020.00 110,008.00 139,729.00
Install Water Mains in Falling Waters North Elementary School, 199 th Avenue and Z Street 100055001335 WP1767 Engineering Estimate: \$210,914.00 (C&A for 100055001335 approved May 14, 2020 in the amount of \$290,400.00.)	18/3	Cedar Construction Pat Thomas Construction Kersten Construction	\$270,210.00 270,749.60 278,575.00

RATIFICATION

<u>Item</u>	<u>Bids Sent / Rec'd</u>	<u>Bidders</u>	<u>Bid Amount</u>
Audio Visual for New Headquarters w/ Three Year Service Level Agreement 100084001241 * Bid Rejected, Non-responsive	5/5	CCS Presentation Sys. AVI-SPL Bizco AVI Systems Electronic Contracting	\$718,107.99 727,046.40 735,936.83 828,441.96 723,060.00*
<p>(C&A for 100084001241 approved February 6, 2019 for \$3,852,327.00 and February 6, 2020 for \$8,100,000.00. A C&A in the amount of \$3,154,000.00 will be presented to the Board on July 2, 2020 for ratification. Total C&A amount: \$15,106,327.00.)</p>			
Data Cabling for New Headquarters 100084001241	4/4	Voice & Data Systems Computer Cable Conn. Commonwealth Prime Communications	\$273,194.50 378,900.00 396,280.00 531,615.03
<p>(C&A for 100084001241 approved February 6, 2019 for \$3,852,327.00 and February 6, 2020 for \$8,100,000.00. A C&A in the amount of \$3,154,000.00 will be presented to the Board on July 2, 2020 for ratification. Total C&A amount: \$15,106,327.00.)</p>			

ANNUALS

<u>Item</u>	<u>Bids Sent / Rec'd</u>	<u>Bidders</u>	<u>Bid Amount</u>
Furnish Guard Service (August 3, 2020 to August 1, 2023)	7/6	Signal 88 Security GardaWorld Security Per Mar Security G4S Solutions Securitas Security Allied Universal	\$6,635,781.64 6,842,868.71 6,902,427.43 7,088,659.52 7,160,016.71 7,191,579.61
Magnesium Anodes (800 – 17lbs. & 800 – 32lbs.)	10/5	BK Corrosion Mesa Diversified Utility Groebner Cathodic Protection Mgmt	\$119,168.00 122,920.00 129,232.00 164,320.00 173,177.76

Plate & Frame Filter Press Cloth Extension #1	1/1	Micronics	\$53,250.00
Ductile Iron Fittings Extension #1 (September 1, 2020 to August 31, 2021)	1/1	Omaha Winwater	\$110,609.45
Ammonium Hydroxide (Aqua Ammonia) Extension #4 Florence – 384,000 lbs. Platte South – 240,000 lbs. Platte West – 288,000 lbs. (September 1, 2020 to August 31, 2021)	1/1	Hydrite	\$100,320.00
Sodium Permanganate - Florence Extension #3 (90,000 lbs.) (September 1, 2020 to August 31, 2021)	1/1	Carus Corporation	\$60,300.00
One Ton Cylinders of Liquid Chlorine Extension #2 Florence – 336 tons Platte South – 252 tons Platte West – 252 tons (September 1, 2020 to August 31, 2021)	1/1	DPC Industries	\$511,560.00
460 Tons of Ground Aluminum Sulfate Extension #1 (September 1, 2020 to August 31, 2021)	1/1	Chemtrade	\$281,520.00



Jon Zellars
Vice President, Procurement and Enterprise Services
(402) 504-7253

Approved:



Steven E. Ausdemore
Senior Vice President, Safety, Security and Field Operations



Mark E. Doyle
President

METROPOLITAN UTILITIES DISTRICT
Inter-Department Communication

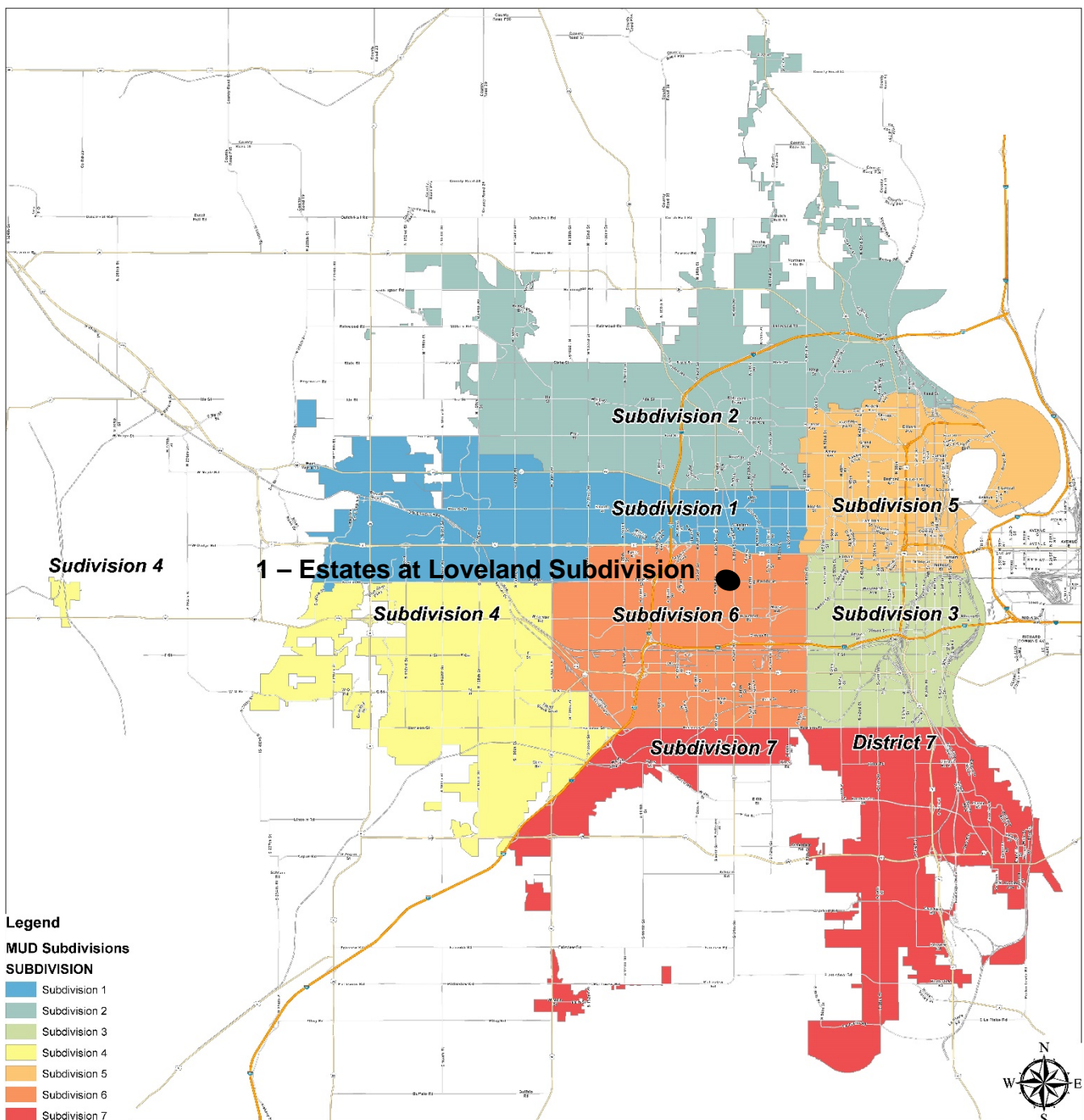
June 23, 2020

Subject: MAIN EXTENSIONS

To: Services and Extensions Committee
cc: All Board Members, Doyle, Mendenhall, Schaffart, Ausdemore, DeBoer and all Vice Presidents

From: Cory J. O'Brien, Vice President, Engineering and Construction

The following main extension will be on the July 2, 2020 Committee Agenda for consideration and the July 2, 2020 Board Agenda for approval:



WATER					
	Project Number	Project Cost	Applicant Contribution	Construction by Applicant	M.U.D. Cost
	WP 1762	\$117,763	\$117,944.24	\$0	\$0
1.	Subdivision 6, McGowan: These mains are being installed to provide domestic water service and fire protection to 18 single residence lots in Estates at Loveland Subdivision, 87 th and Pacific Streets. There is a connection charge due to the existing 8-inch water mains in the amount of \$181.24. Work is requested to be completed by September 2020. (City of Omaha zoning, Lockwood Development)				

Cory J. O'Brien
Vice President, Engineering and Construction

Approved:

Dave W. DeBoer
Senior Vice President, Chief Operations Officer

Mark E. Doyle
President

METROPOLITAN UTILITIES DISTRICT
Inter-Department Communication

Approved by the Board
July 2, 2020

June 22, 2020

Subject: Wage and/or Salary Increases and Ratifications, July 2020 Board Meeting

To: Personnel Committee members Begley, Friend, and Frost
cc: Board Members Cavanaugh, Cook, Howard, and McGowan
President Doyle, and Senior Vice Presidents Ausdemore, DeBoer, Mendenhall and Schaffart

From: Bonnie Savine, Vice President, Human Resources

The Human Resources Department is recommending the Board of Directors approve the wage or salary increases outlined below. All positions involve District employees earning more than \$10,000 per year and therefore require your approval.

1. Operating and Clerical (OAC) Wage Increases Due To Promotion

The Human Resources Department is recommending the Board of Directors approve wage increases for the following Employees within the OAC classification. These wage increases are based on a job selection process, are in compliance with the Collective Bargaining Agreement, and are made following the posting and application process for a job opening in the District. The effective date for these increases will be the beginning of the next OAC pay period following Board approval.

Employee:	Everett Horton
Current position (department):	Meter Mechanic (Meter Services)
New position (department):	Industrial Water Meter Mechanic (Meter Services)
Current rate; step/grade:	\$34.40; Step 4
Proposed rate; step/grade:	\$37.84; Step 4
Percent of increase:	10.00%
District hire date:	October 6, 1997

2. Operating and Clerical (OAC) Wage Increases Due To Job Transfer

The Human Resources Department is recommending the Board of Directors approve wage increases for the following Employees within the OAC classification. A transferring employee who is at less than Standard Wage will be moved to an equal rate in the new job classification or, if there is not an identical wage rate, to the nearest higher wage rate in the new job classification. These wage increases are based on a formal selection process, are in compliance with the Collective Bargaining Agreement, and are made following the posting and application process for a job opening in the District. The effective date for these increases will be the beginning of the next OAC pay period following Board approval.

There are no recommendations for approval this month

3. Operating and Clerical (OAC) Wage Increases Due To Job Progression

The Human Resources Department is recommending the Board of Directors approve the following wage increases for the OAC employees who have successfully completed required training and who have been recommended by their supervisor for promotion as they progress within their job family. All increases are based on the bargaining unit wage structure. The effective date for these increases will be the beginning of the next OAC pay period following board approval.

There are no recommendations for approval this month

4. Supervisory, Professional and Administrative (SPA) Salary Increases Due To Job Promotion

The following SPA employees are selected for promotion. It is recommended the President be authorized to increase the salary of these employees. These SPA positions have been evaluated, graded, appropriate job descriptions completed, and posting guidelines fulfilled. The effective date for these salaries will be the beginning of the next SPA pay period following board approval.

Employee:	Tim Owens
Current position (department):	Asst. Director, Construction & Transportation (Construction)
New position (department):	Senior Compliance Engineer (Engineering Design)
Current rate; step/grade:	\$97,826; SPA – 04
Proposed rate; step/grade:	\$102,717; SPA – 07
Percent of increase:	5.00%
District hire date:	August 6, 2012

5. Supervisory, Professional and Administrative (SPA) New Hire Ratification

Board of Director Ratification of salaries, for new SPA employees hired from outside the District, is required to confirm the salary within the grade established for the position. Authorization to ratify the annual salary of SPA employees hired from outside the District will be requested each month, if appropriate.

Employee:	Cassandra Revoy
Current position (department):	Engineer I, Engineering Design
Current rate; step/grade:	\$66,752; SPA - 02
District hire date:	June 1, 2020



Bonnie Savine
Vice President, Human Resources

APPROVED:



Mark A. Mendenhall
Senior Vice President, General Counsel



Mark E. Doyle
President

METROPOLITAN UTILITIES DISTRICT

Inter-Department Communication

June 24, 2020

Subject: CARES ACT REIMBURSEMENT UPDATE

To: Judiciary and Legislative Committee
cc: All Board Members; Doyle, Mendenhall, Schaffart, Ausdemore; all Vice Presidents; Nowka

From: Rick Kubat, Government Relations Attorney

Congress passed the Coronavirus Aid, Relief and Economic Security (CARES) Act on March 27, 2020. \$150 billion in Coronavirus relief was provided to states, counties and municipal governments to help address necessary expenditures related to the public health crises. Nebraska received \$1.25 billion in federal funding. Of the \$1.25 billion, the State of Nebraska was allocated \$1.084 billion and Douglas County received \$166 million. Douglas County is the only county in the state to receive funds because they were able to meet the 500,000-person population threshold.

CARES Act funds are being administered by the U.S. Treasury Department. Both Douglas County and the State of Nebraska have contracted with Deloitte & Touche (Deloitte) to help with the administration of CARES Act funding.

Under the CARES Act, the District can request relief for items directly related to Coronavirus expenditures excluding items already in the District's pre-Covid budget and excluding lost revenue. Under the most recent federal guidelines, the District can request relief for personal protective equipment, Covid-related cleaning services, costs associated with self-isolation at the water treatment plants, overtime costs directly related to Covid, and other additional expenditures directly related to this public health emergency. Initial requests for relief are due July 1, however, it has been indicated that the July 1 deadline will be extended as Deloitte works to provide a portal for funding requests.

Of the two pools of funds (Douglas County and the State of Nebraska), Douglas County has allocated \$10 million to agencies and \$10 million to non-profits under the category of "rent assistance and homeless". Douglas County has reserved or kept on the sideline, \$46 million as they work through the CARES Act allocation process. The State of Nebraska has allocated \$100 million for counties, cities, villages and utility districts. The District provides utility services in Douglas, Sarpy, Washington and Sarpy counties. Advocacy efforts have been made to allow the District access to both the State of Nebraska and Douglas County CARES Act allocations.

The District's advocacy efforts will have a two-pronged approach. We will be seeking direct relief for our own internal Covid-related expenditures. Additionally, the District will also advocate that agencies providing rental assistance provide a pool of funds to assist

our customers struggling to pay their utility services. The District is working closely with the Omaha Public Power District to further educate Douglas County and the State of Nebraska on the possibility of using Dollar Energy Fund to assist our customer-owners with utility assistance.

The District will continue these efforts in order to access those funds it is entitled to. We will provide updates to the Board as necessary and appreciate your support.



Rick Kubat
Governmental Affairs Attorney

Approved:



Mark Mendenhall
Senior Vice President, General Counsel